

2016-2017 Catalog Policy and Program Updates

Policy Updates

2015-2016	2016-2017
<p>SECOND MASTER'S DEGREE/ POST BACHELOR'S CERTIFICATE</p> <p>PROGRAM Students who have earned a Huizenga College master's degree or certificate and wish to pursue a second master's degree or certificate with HCBE must notify the Office of Academic Advising in writing and complete an application for admission. Upon receipt, an evaluation will be done to determine if any coursework from the new program can be waived due to the completion of equivalent coursework in the prior 22 H. Wayne Huizenga College of Business and Entrepreneurship academic catalog: 2015-2016 program. Applicants will be notified in writing of the courses that must be completed to attain the second program. For master's degrees, a minimum of 21 additional credits must be completed to receive a second degree, although more may be required. For certificates students, a minimum of 12 unduplicated graduate level credits must be completed towards another certificate program. Students should consult with their academic advisor to determine if electives may be substituted to fulfill the certificate requirements. Grades earned in any coursework that is waived from the new program will not factor into the student's program or overall GPA in the new program. Students are not permitted to pursue multiple HCBE master's degrees simultaneously. Courses taken outside of one's degree program may be applied to a second degree provided the second degree is completed within five years from the first course applied in the second degree. (pg. 21)</p>	<p>SECOND MASTER'S DEGREE</p> <p>Students who have earned a master's degree with NSU and wish to pursue a second master's degree with HCBE must complete an application for admission. After obtaining acceptance into the program, an evaluation will be completed to determine if any coursework from the new program can be waived due to the completion of equivalent coursework in the prior program. Students will be able to generate a CAPP degree audit one week after their acceptance into their program to view the details of their curriculum. The audit will detail the outstanding courses needed to earn the second degree as well as reflect any waived courses which may have been satisfied from the prior program. For master's degrees, a minimum of 21 additional credits must be completed to receive a second degree, although more may be required. Grades earned in any coursework that is waived from the new program will not factor into the student's program or overall GPA in the new program. Students are not permitted to pursue multiple HCBE master's degrees simultaneously. Courses taken outside of one's degree program may be applied to a second degree provided the second degree is completed within five years from the first course applied in the second degree. (pg. 22)</p>
<p>FOUNDATION COURSE SATISFACTION</p> <p>Satisfactory completion of foundation course(s) of three semester credits or more; requires grades of "B" or better (MBA) or "C" or better M. S. Degrees, MTAX, or MACC (2.0 on a 4.0 scale). Students have three options for satisfying a program foundation course: (pg. 23)</p>	<p>FOUNDATION COURSE SATISFACTION</p> <p>Satisfactory completion of foundation course(s) of three semester credits or more; requires grades of "B-" or better (MBA) or "C" or better for MPA, or "B" or better MACC (2.0 on a 4.0 scale). Students have three options for satisfying a program foundation course: (pg. 24)</p>
<p>FOUNDATION COURSES</p> <p>The following undergraduate level courses are required: Master of Accounting —principles of accounting, intermediate accounting I, II, and III, cost accounting, advanced accounting, basic financial statement auditing. (Completion with a grade of C or higher)</p> <p>Master of Business Administration (includes all concentrations) — Business or corporate finance, financial accounting, and statistics (courses can be no older than 5 years from the month and year the undergraduate degree was conferred with a grade of "B" or higher.)</p>	<p>FOUNDATION COURSES</p> <p>The following undergraduate level courses are required: Master of Accounting —principles of accounting, intermediate accounting I, II, and III, cost accounting, advanced accounting, basic financial statement auditing. (Completion with a grade of B or higher and no older than 5 years from degree conferral.)</p> <p>Master of Business Administration (includes all concentrations) — Business or corporate finance, financial accounting, and statistics (Completion with a grade of B- or higher and no older than 5 years from degree conferral.)</p>

<p><u>Master of Public Administration</u> — American government and statistics</p> <p><u>Master of Taxation</u> — principles of accounting and intermediate accounting I (pg. 23)</p>	<p><u>Master of Public Administration</u> — American government and statistics. (Completion with a grade of C or higher and no older than 5 years from degree conferral.)</p> <p><u>Master of Taxation</u> — none (pg. 24)</p>
<p>CLASS CANCELLATIONS</p> <p>All classes offered are subject to cancellation. The university will refund 100% of tuition and fees paid for courses that are cancelled. The university is not liable for travel expenses incurred by students due to class cancellations. Taking a class in a different modality due to the cancellation of a course does not change the published tuition rate. Example: In the event of the cancellation of a ground-based class, tuition rates are not transferable to the same class offered online. Students who elect to take the course online will pay the online tuition rate. (pg. 27)</p>	<p>CLASS CANCELLATIONS</p> <p>All classes offered are subject to cancellation. (pg. 28)</p>
	<p>CLASS BALANCING</p> <p>Students registered for classes may be moved into another section of the class to balance the instructor/student ratio of the courses. Students will be moved into the same format of the course, e.g. from one online section into another or from one ground section into another offered at the same date and time. (pg. 28)</p>
<p>Master’s Student Fees and Tuition (pg. 28)</p>	<p>Master’s Student Fees and Tuition (pg. 29) see page for cost updates.</p>
<p>TAKING COURSES WHILE ON PROBATION</p> <p>Probation is a serious academic matter that should not be taken lightly. Students on probation may only take courses in compliance with the terms of their probation. This may include a limitation on the number of courses taken in a semester. Students are required to retake courses in which substandard grades were earned in order to regain good academic standing. Tuition discounts are not granted when students repeat a course. Students are advised to take courses under probation standing only when ready to devote maximum effort to their studies. Students seeking a change of major must be in good academic standing in their current program before consideration will be given for acceptance into a new program of study. (pg. 29)</p>	<p>TAKING COURSES WHILE ON PROBATION</p> <p>Students will be placed on academic probation if their overall GPA falls below the requirements as indicated above for their program of study. Students on probation may only take courses in compliance with the terms of their probation. This may include a limitation on the number of courses taken in a semester. Students are required to retake courses in which substandard grades are earned in order to regain good academic standing. Tuition discounts are not granted when students repeat a course. Students who have two consecutive semesters of below standard cumulative GPA requirements will be suspended from the program for a period of two academic semesters. Students approved for a continued probation due to extenuating circumstances must adhere to the Huizenga Student Success Plan created with their Academic Advisor to avoid suspension. Students are advised to take courses under probation standing only when ready to devote maximum effort to their studies. (pg. 29)</p>
<p>PROCESS FOR REINSTATEMENT FROM ACADEMIC SUSPENSION</p> <p>A suspended student may petition for reinstatement to the Huizenga College after serving two consecutive academic semesters of suspension. The student must appeal for reinstatement in writing to the Director of Academic Advising at least 60 days prior to the first day of the term in which they wish to enroll. Within the petition, the student should</p>	<p>PROCESS FOR REINSTATEMENT FROM ACADEMIC SUSPENSION</p> <p>A suspended student may petition for reinstatement to the Huizenga College of Business after serving two consecutive academic semesters of suspension. The student must appeal for reinstatement in writing to the Director of Enrollment Services at least 60 days prior to the first day of the term in which they wish to enroll. Within the petition, the student should state</p>

state the reasons why their academic potential has improved since suspension and what their strategy for success will be if reinstated. The reinstatement packet will be reviewed by the program faculty and the student will be notified in writing as to the decision pertaining to the reinstatement request.

Suspended students wishing to return after 3 semesters (one academic year) have lapsed will need to complete a new HCBE admissions application in addition to submitting a reinstatement request letter.

Readmission to a program after academic suspension is not guaranteed. (pg. 29)

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Awards

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Awards

Per credit discount MS RED \$176.00 off all other program \$160.00 off

Military Service Award

The tuition award amount per credit hour for all graduate degree programs is \$440 per credit for ground classes and \$520.00 per credit for online classes.

THE GRADUATE BUSINESS STUDENT TUITION AWARD

This will be awarded to first time enrolled students who demonstrate academic strength, leadership ability, and a vision to apply the degree from the Huizenga College of Business to their career goals. This award will cover up to \$6,240 of graduate tuition. The tuition award is based on a student's undergraduate performance. Student must have a cumulative GPA of a 3.25 or higher (on a 4.0) scale. Submission of the 500 word essay describing how a graduate business degree will be an asset to you both personally and professionally is required. If applicant has taken the GMAT or GRE, please provide a copy of the score report. Two (2) signed letters of recommendation (1) Professional and (1) Academic or Personal.

Note: The tuition award does not apply to fees or other student expenses, foundation courses and concentrations in Business Intelligence/Analytics, Criminal Justice, Disaster and Emergency Management. Tuition award amount is based on \$160.00 per credit hour off of the current published ground tuition rates. Documents must be received 30 days before the start of the term.

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DEGREE CONFERRAL REQUIREMENTS

To be eligible for conferral of a master's degree (or awarded a graduate certificate), the student must fulfill the following requirements.

1. Gain admission as a degree-seeking (or certificate-seeking) candidate
2. Complete all curriculum and program requirements (including foundation courses.)

DEGREE CONFERRAL REQUIREMENTS

To be eligible for conferral of a master's degree, the student must fulfill the following requirements.

1. Gain admission as a degree-seeking candidate
2. Complete all curriculum and program requirements (including foundation courses.)
3. Satisfy GPA requirements

<ol style="list-style-type: none"> 3. Achieve a program and cumulative GPA of 3.0 or higher (including certificate courses taken at the master's level.) For students in the Masters of Accounting or Masters of Taxation programs, this GPA threshold is 3.25. 4. Earn no more than two grades of a C or below in all coursework . 5. Complete the Application for Degree form and pay the conferral fee. The Application for Degree form may be downloaded from the school's website. Students should complete the form at the time of registration for their final term. (Certificate seeking candidates: notify your academic advisor that you have completed all course work pertaining to the certificate.) 6. Fulfill all obligations to the library, the student's program, and the bursar's office. <p>(pg. 35)</p>	<ol style="list-style-type: none"> a. MBA, MS RED and MPA students must maintain a cumulative and program GPA of a 3.0 including all course work completed within the Huizenga College of Business. b. MACC and MTAX students must maintain a program GPA of 3.25 and a cumulative GPA of 3.0 or higher including all course work completed within the Huizenga College of Business. <ol style="list-style-type: none"> 4. Earn no more than two grades of a C or below in all coursework. This policy does not apply to the Masters of Accounting or the Masters of Taxation programs. 5. Complete the Application for Degree form and pay the conferral fee. The Application for Degree form may be downloaded from the school's website. Students should complete the form at the time of registration for their final term. 6. Fulfill all obligations to the library, the student's program, and the bursar's office. <p>(pg. 37)</p>
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Program Updates

Programs	Updates
Dual Programs	<ul style="list-style-type: none"> • No longer referred to as Joint Degrees, catalog updated to reflect Dual Programs • Student must complete programs together in order to have classes waived • Students who complete priority one program prior to starting with HCBE are not eligible to have classes waived
MACC	<ul style="list-style-type: none"> • Ground classes only held every Saturday of the semester (no Friday/Saturday offering) • Some weeknight offering • Additional electives added to curriculum, TXX 5767, TXX 5771 and ACT 5772 (this class is pending construction) • Foundation classes offered online however if a student wishes to take in the ground format, advisor should contact Aimee to determine if class is cross listed with a UG ground class to permit ground registration. • Grade requirement for foundation classes taken at the graduate level with HCBE will not be tracked. If student does not maintain GPA student will face academic standing implications. Grade requirement is for those students seeking to bring the course from another institution into the program.
MTAX	<ul style="list-style-type: none"> • No foundation classes required • TXX 5775 and TXX 5772 are restricted to MTAX students • TXX 5775 cannot be substituted with TXX 5762
MS RED	<ul style="list-style-type: none"> • 6 courses changed with substitutions • Follow up with Chris will need to occur to determine if CAPP can be programmed to accept a substitution • Class taught over various Saturdays in the term • Students can attend classes weeknight or Saturdays not locked into one format

	<ul style="list-style-type: none"> • Online classes are 16 weeks • Ground classes are 8 weeks
MS LED	<ul style="list-style-type: none"> • Teach out being developed
MS HRM	<ul style="list-style-type: none"> • Teach out being developed
MPA General Info	<ul style="list-style-type: none"> • MGT 5000 is required of all new MPA students • Ground classes only held every Saturday of the term (no Friday/Saturday offering)
MPA NGO	<ul style="list-style-type: none"> • Grant writing now part of curriculum
MPA State and Local	<ul style="list-style-type: none"> • Grant writing now part of curriculum
MPA DEP	<ul style="list-style-type: none"> • No changes to concentration
MPA CJI	<ul style="list-style-type: none"> • No changes to concentration
MBA General Info	<ul style="list-style-type: none"> • FIN 5130/5030/FIN 5805 cannot be substituted for with FIN 5970 • QNTP 5000 Class duration: Online 16/14 weeks (Fall and Winter/Summer) or Ground 8 weeks
MBA BIA	<ul style="list-style-type: none"> • No changes to concentration • Students cannot pursue an internship as no substitution to concentration classes will be made
MBA ENT	<ul style="list-style-type: none"> • FIN 5970 cannot be substituted for with FIN 5130/5030/FIN 5805 • Sales Marketing can be substituted with internship • Concentration only offered ground evening (no weekend or online)
MBA FIN	<ul style="list-style-type: none"> • FIN 5580 or open elective can be completed • Concentration offered ground evening or online (no weekend)
MBA HRM	<ul style="list-style-type: none"> • Internship is added an elective option
MBA INB	<ul style="list-style-type: none"> • Students have the option to complete one of three classes INB 5822, INB 5846 or MGT 5680 (Internship) • INB 5807 is the only prereqs to the field seminar course
MBA MGT	<ul style="list-style-type: none"> • Internship is added an elective option
MBA MKT	<ul style="list-style-type: none"> • MKT 5205 was added as an elective option • MKT internship is added as an elective option • Concentration offered ground evening or online (no weekend)
MBA PI	<ul style="list-style-type: none"> • No changes to concentration • Concentration offered ground evening or online (no weekend)
MBA SCM	<ul style="list-style-type: none"> • No changes to concentration • Concentration offered ground evening or online (no weekend)

MBA SPT

- No changes to concentration
- Concentration only offered ground evening (no weekend or online)