

Y A COUTTLE ACTERNI	Curriculum Change Form
JOVA SOUTHEASTERN	
Enrollment and Student Services	· · · · · · · · · · · · · · · · · · ·

Date:

Student Name: Student ID:

Advisor/Authorizing Individual: Phone #:

**Effective Term of Change:** Note: Changes should generally be effective for a current or future term.

**Student Status:** 

If Student Status is being updated to Inactive (IS), please indicate Withdrawal Reason. An End of Term Academic Standing update may also be necessary.

Withdrawal Reason:

**End of Term Academic Standing:** 

If a student's Academic Standing is being updated to a withdrawn, dismissed, or suspended value please select a Withdrawal Reason above.

Program Catalog Term: Current Value: New Value: **Program Code:** Current Value: New Value:

Major, Concentration, and/or Minor changes

DEPT\*\*: Field of Study Type: Action: Code: Catalog Term\*: Field of Study Type: Catalog Term\*: DEPT\*\*: Action: Code: Field of Study Type: Action: Catalog Term\*: DEPT\*\*: Code: Catalog Term\*: Field of Study Type: DEPT\*\*: Action: Code: Field of Study Type: DEPT\*\*: Action: Code: Catalog Term\*:

**Campus Code** Current value: New value:

Curriculum Priority Change: Please describe necessary changes

## Learner Outcome (SHADEGR) Updates:

All curriculum changes listed above will automatically be updated to SHADEGR, if applicable. If prior curriculum updates are not currently reflected in SHADEGR, please indicate what updates are necessary.

## **Course Level Updates**

If the Program Code change listed above includes a Student Level change, list all courses at the existing level in both History (SHACRSE) and current/future registration (SFAREGS) which need to be changed to the new level.

Do some courses at the current student level need to be added to another level? If YES, please list the courses an the level that must be added

**Additional Changes** Please describe any additional curriculum changes that must be made.

Please remit form to: DEQC@nova.edu

<sup>\*</sup> The Catalog Term for Majors, Concentrations, and Minors will be defaulted to the Catalog Term affiliated with the Program Code - unless otherwise specified. If the Major, Concentration, or Minor code was created after the student's Program Code Catalog Term, the Catalog Term will be defaulted to the term value of its creation.

<sup>\*\*</sup> Department code is only necessary for Majors IF the major has mutliple Departments attached to it.