

NOVA SOUTHEASTERN UNIVERSITY ENROLLMENT AND STUDENT SERVICES FINANCIAL HOLDS

ENROLLMENT & STUDENT SERVICES FINANCIAL HOLDS							
~~~~ PREVENTS ~~~~							Notes
BURSAR ACCOUNTS		Grades	Registration	Trans & Diploma	Add Coll Fees	Payment Processing	
<b>Non-Financial Hold</b>							
<b>No Hold</b>	Good Financial Standing					Standard	
<b>1A</b>	Good Standing / Used as Group Identifier					Standard	Military Contracts
<b>Bursar's Hold</b>							
<b>04</b>	NSU Automated 30-Day Hold & Late Fee	X	X	X		Standard	Once Paid- Hold Automatically Released Next Business Day
<b>TD</b>	Transcript/Diploma Hold			X		Standard	Once Paid- Hold Automatically Released Next Business Day
<b>IN-HOUSE COLLECTION ACCOUNTS</b>							
<b>01</b>	Letter Service - ECSI	X	X	X		Standard	Past-Due Amount Only / Disregard Additional Letters - Possibly Already Mailed
<b>02</b>	Internal Student Dispute	X	X	X		Standard	Questions - Refer to Collection Staff
<b>4P</b>	Refund With Prior Balances	X	X	X		Standard	Questions - Refer to Collection Staff
<b>1B</b>	Pending/Under Review	X	X	X		Standard	Questions - Refer to Collection Staff.
<b>1D</b>	International/Out Of Country	X	X	X		Standard	Questions - Refer to Collection Staff.
<b>1E</b>	NSU Employees with Open Balances	X	X	X		Standard	Questions - Refer to Collection Staff.
<b>1P</b>	NSU Employees / In Repayment	X	X	X		Standard	Questions - Refer to Collection Staff.
<b>1F</b>	Returned Checks/Declined Credit Card	X	X	X		Standard	NSU Does Not Resubmit Returned Items/ \$25 Check Fee is Already Added to the Account/ Refer to Collections Staff if Original Item is Requested
<b>1C</b>	Active & Discharged Bankruptcies	<b>Varies According to Legal Stage</b>				Refer to Coll	Questions - Refer to Collection Staff.
<b>1N</b>	Promissory Note / In Repayment	X	X	X		Standard	Questions - Refer to Collection Staff.
<b>1L</b>	Pre-Collection Letter Service/ConServe	X	X	X		Standard	Final In House 30-Day Collection Phase
<b>1R</b>	Pre-Collection Letter Service/GRC	X	X	X		Standard	Final In House 30-Day Collection Phase
<b>1G</b>	Pre-Legal Notice	X	X	X		Standard	Final Notice Prior to Placement with Attorney
<b>1W</b>	Bad Debt / Owes NSU Prior Monies	X	X	X		Standard	Owes for Prior Balance / Account Shows \$ 00.00 Bal Due because of "Bad Debt" Entry / Student Owes \$\$ Questions - Refer to Collection Staff
<b>THIRD PARTY COLLECTION ACCOUNTS / OUTSIDE AGENCY / FULL COLLECTION STATUS</b>							
<b>Outside Collection Agency Holds</b>							
<b>2C</b>	ConServe Full Collections	X	X	X	X	Refer to Agency	<b>First Refer to Agency</b> Do Not Discuss Account Do Not Give Out Balance If Student Refuses to Contact Outside Agency Directly - Refer to the Corresponding Collection Staff Member
<b>2R</b>	GRC Full Collections	X	X	X	X	Refer to Agency	
<b>Outside Attorney Holds</b>							
<b>3G</b>	Legal Marc J. Gold	X	X	X	X	Refer to Attorney	
<b>Additional Notes:</b> No Payments are Refused / Holds are Released Upon Payment in Full with Cash or Credit Card Only, except for 04 holds.							