

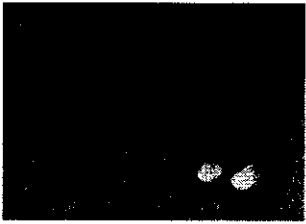


**Satisfactory
Academic Progress
(SAP)**

Presented by:
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Welcome!



Course Objectives


Upon completion of this session, you will be able to:

Advise and answer students' questions and inquiries as to academic progress requirements for receiving Federal and State financial aid.




Agenda

- Federal Requirements
 - Qualitative
 - Quantitative
 - Maximum Time Frame
 - How to correct Deficiencies
- State Requirements
 - Qualitative
 - Quantitative
 - Maximum Time Frame
 - How to correct Deficiencies
- SAP Review Process
 - Annual Review Process
 - Notifications
 - Appeal process




Federal Requirements

- Qualitative
 - Cumulative Grade Point Average
 - Undergraduate Students (credits completed include all transfer credits accepted by the University)
 - 1.70 if 1-29 credits completed
 - 1.85 if 30-59 credits completed
 - 2.00 of 60 or more credits completed
 - Graduate Students
 - 2.70 if 1-12 credits completed
 - 3.00 if 13 or more credits completed



Quantitative

- Credit hours completed for the academic year (Based on all credits attempted)
 - Undergraduate Students
 - Full time (12 or more credits per term) Fall and Winter must earn at least 18 credits
 - Less than full time must earn at least 70% of all credits attempted



Quantitative (continued)

■ Graduate Students

- Full time (9 or more credits per term) Fall and Winter must earn at least 12 credits
- Less than full time must earn at least 70% of all credits attempted

Maximum Time Frame

All students are eligible to receive aid for up to 150% of the credits required for their program. This requirement is the same for undergraduate and graduate students. All credits taken at the university, regardless of academic level, will be counted. A student will start fresh for maximum time frame only from the point in time when a degree has been posted.

For example, an undergraduate student normally requires a total of 120 credits to obtain a bachelor's degree.
 $120 \times 150\% = 180$

The student would be eligible to receive financial aid for attempting up to 180 credits. All transfer credits are counted as credits attempted and, therefore, may reduce the number of credits permitted at NSU.

All graduate programs vary in length. For example:
 $36 \text{ credits required} \times 150\% = 54 \text{ credits allowed}$
 $45 \text{ credits required} \times 150\% = 68 \text{ credits allowed}$
(rounded up from 67.5)

How to Correct Deficiencies

For Federal financial aid, the academic year begins with the Fall term.


There are some programs that have four terms per year. The beginning of that academic year would be the Summer term (for example, 200910).

If a student has failed SAP at the end of the Winter term, there are two options for them to correct the deficiency.

1. They can enroll for the Summer term (200950 for 2008-09) or, for the four term programs, the Spring term (200940 for 2008-09). They can enroll in and complete the number of additional credits needed for the quantitative requirement. Or, if they have failed because of the qualitative requirement, complete whatever credits necessary to improve their cumulative GPA.
2. File an appeal (See Appeal Process section)


State Requirements

- **Qualitative**
 - Cumulative Grade Point Average
 - 2.0 for all students
 - For Bright Futures:
 - Academic Scholars = 3.0
 - Medallion and Vocational Gold Seal = 2.75
- **Quantitative**
 - For FRAG and FSAG, must earn 12 credits for each term the program is received
 - For Bright Futures, beginning with the 0910 academic year, must earn at least 12 credits for each full term the program is received (credit requirement will be pro-rated for recipients enrolled less than full time).




State Requirements (continued)

- **Maximum Time Frame (FRAG and FSAG)**
 - Students can receive the FRAG and FSAG for a maximum of 9 terms for each program
 - For Bright Futures programs, the student can receive the award for up to a total of 132 credits




How to Correct Deficiencies

- For State financial aid, the academic year begins with the Summer term.
- If a student has failed SAP at the end of the Winter term, they will need to file an appeal (see Appeals Process below) in order to be considered for the following year.
- For State Aid purposes, the student would have had to have earned credits during the previous Summer term (2008S0 for 2008-09) in order to have additional credits added to their annual total.




SAP Review Process

- Annual Review process
 - After Winter grades are posted, OIT runs a process that checks all students for credits attempted and earned, cumulative GPA, and total credits attempted for degree level
 - For traditional three-term programs, this usually occurs at the beginning of June
 - For four-term programs, this usually occurs at the end of April




SAP Review Process (Continued)

- Notifications
 - Once OIT has run the programs and we have verified the accuracy, the results are posted on ROAUSDF and ROASTAT.
 - ROAUSDF
 - FRAG SAP (#42) and FSAG SAP (#44) will show either a P for PASS, and F for FAIL or a B for probation (has earned the credits hours, but not the GPA – this is permitted one time only)
 - Federal SAP (#43) will show either a 1 for PASS or a 4 for FAIL
 - ROASTAT
 - Second page of ROASTAT will show the Term as the first term of the new academic year and NEW SAP STATUS will show either an R for PASS or an S for FAIL



SAP Review Process (Continued)

- After ROAUSDF and ROASTAT have been updated, an e-mail is sent to all students who have failed SAP.
- A posting will be placed on RUAMAIL for the next academic year indicating that an e-mail has been sent to the student



SAP Review Process (Continued)

- Appeal Process
 - A student who has failed SAP can file an appeal.
 1. Complete the SAP Appeal Form, available at our website
 2. Write a letter detailing any mitigating circumstance beyond the student's control
 3. Provide a physician's note and/or records if the appeal is based on medical conditions
 4. Any additional supporting documentation to verify their circumstances.



SAP Review Process (Continued)

- When the appeal documents are imaged, an e-mail is sent to the members of the ESS Appeals committee.
- All of the information will be reviewed by the Manager of Academic Standards and the Coordinator of Federal Grants
- The student will be notified of either an approval or denial
- If the student is denied, the student can request a secondary review by the Appeals Committee, either by e-mail or faxed/mailed letter. The decision of the Appeals Committee is final




CASE STUDIES

- Example I
 - Fall 200920 term
 - Registered for 12 Credits on Aug. 20, 2008
 - Dropped 3 credits on Sept. 15
 - Dropped 6 credits on Nov. 15
 - Earned 3 credits with a B
 - Winter 200930 term
 - Registered for 15 Credits on Dec. 15, 2008
 - Earned 15 Credits (3 - C, 6 - D+, 6 - B)



RESULTS

- Student was Full Time for the year, had to earn at least 18 credits. Credits Earned were successful.
- 2.0 GPA required
 - Fall – 3 crs. X 3.0 = 9 quality points
 - Winter – 3 X 2.0 = 6 qp, 6 X 1.3 = 7.8 qp, 6 X 3.0 = 18 qp
 - 40.8 qp divided by 18 credits = 2.26



Closing

**Questions, comments,
concerns???????**

