



Frank De Piano, Ph.D.
 University Provost and Vice President

From: Frank DePiano, University Provost and Vice President for Academic Affairs
 To: Deans Rick Davis, Nelson Diaz, Mike Fields, Don Rosenblum
 Re: Undergraduate Registration Dates
 Date: June 14, 2010

As you are aware we have been working toward improving our undergraduate retention rates. We have found several factors to be predictors of low first to second year retention and are building strategies to strengthen areas that will increase retention. One area that was found to be associated with lower retention rates was the **date of registration**. Over the last 8 years we have seen that students who register close to and into the beginning of class start dates are less likely to persist in their studies. We are presently planning to move both the undergraduate application date and the undergraduate registration dates earlier. Effective fall 2010, Chancellor Ferrero has established a University-wide policy requiring all class registration dates to occur no later than 4 working days prior to the beginning of classes. During the subsequent 2 years, we will continue to move the registration to 8 working days before the start of classes. Below please see an illustration-table listing undergraduate start dates along with application deadlines and registration dates for each semester for the next three years.

	*Classes Start	Registration Date	Application Deadline
2010-2011			
Fall	August 23, 2010	August 17, 2010	August 6, 2010
Winter	January 10, 2011	January 4, 2011	December 15, 2010
Summer	May 9, 2011	May 3, 2011	April 22, 2011
2011-2012			
Fall	August 22, 2011	August 12, 2011	August 1, 2011
Winter	January 9, 2012	December 30, 2011	December 19, 2011
Summer	May 14, 2012	May 4, 2012	April 23, 2012
2012-2013			
Fall	August 20, 2012	August 8, 2012	July 16, 2012
Winter	January 14, 2013	January 2, 2013	December 10, 2012
Summer	May 20, 2013	May 8, 2013	April 15, 2013

Exceptions to these registration and application deadlines must be requested by the Dean and presented to a University Committee chaired by the Associate Vice President for Student Enrollment Services.

Please disseminate this memo to relevant faculty staff and students.

Thank you.

*Registration deadlines are based on the semester start date. For terms with alternative starting dates, registration must occur 4 days prior to term start in 2010-2011; 6 days prior in 2011-2012; and 8 days prior in 2012-2013.