

# HUIZENGA SCHOOL OF BUSINESS PROGRAM TIP SHEETS



Revised  
07.24.13

## MASTER OF ACCOUNTING

### DELIVERY MODALITIES

#### Online:

- Foundation courses are only offered online, with the exception of ACTP 5001 (offered main campus and online).
- Core and elective classes are all offered online.
- Online classes have 5 mandatory chat sessions
  - *Students should be directed to the Graduate Module in HSPortal for chat dates and times. This is very important so that students do not register for conflicting courses.*
- Online courses are offered in Blackboard for a duration of 10 weeks

#### Weekend Main Campus:

- Core and elective classes are all offered on the main campus, weekend format only.
- Courses meet Fridays and Saturdays in an early or late time slot every other weekend for a total of five weekends during sequence I
- ACTP 5001 can be taken at the main campus all other foundation courses must be taken online.

### FOUNDATION COURSE EQUIVALENCIES

Graduate Level	NSU Undergraduate Level
ACTP 5001	ACT 2200
ACTP 5004	ACT 3030
ACTP 5006	ACT 3050
ACTP 5007	ACT3060
ACTP 5008	ACT 3070
ACTP 5009	ACT 4010
ACTP 5010	ACT 4210

- Students wishing to register for undergraduate courses at NSU will require an undergraduate non-degree seeking learner record in order to register for courses. This record will be applied to Banner by the Academic Advisor. Undergraduate application and registration deadline date apply.
- Undergraduate classes run for a duration of 16 weeks
- Please refer to:
  - Application Deadlines per term  
<http://www.nova.edu/admissions/application-deadlines.html>

- Registration Deadlines per term  
<http://www.fcas.nova.edu/services/calendars/index.cfm>

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## SEQUENCE OF COURSE OFFERINGS

- Online MACC courses are offered every other term; Fall & Spring or Winter & Summer
- All other MACC courses are offered online twice in an 18 month period (about every 3 terms)
- Weekend Main Campus MACC classes are offered twice in an 18 month period (about every 3 terms)

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## CURRICULA INFORMATION

- 21 credits of foundation courses may be needed (depending on transcript evaluation)
- ACTP 5711 is needed before or with the student's first online class, effective Winter 2013 (201330) prerequisite overrides for online classes are no longer needed. Online classes are set up to accept concurrent enrollment with ACTP 5711.
- ACTP 5712 may or may not be needed (depending on the transcript evaluation). If evaluation shows that the equivalent of ACTP 5001 has been taken in the past five years the student has the option to test out of ACTP 5712 and must contact the program office to do so. If the equivalent of ACTP 5001 was taken more than five years ago there is no option to test out of ACTP 5712.
- See CPA checklist on the HS Portal for list for those students who indicate that they would like to seek CPA licensure in the state of Florida
- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility

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## COURSE SUBSTITUTIONS

- A transcript evaluation is completed by the program office regarding replacements & deficiencies for curriculum and state licensing requirements. Notes are placed in Banner for each student. If a student insists on repeating a class they may do so, however the student is responsible for any deficiencies with regards to state licensing.
- Core classes, upon transcript review, may not be required to be taken, but will then be substituted with an elective course.
- Students who currently hold a CPA license may be exempt from the CPA review courses however must replace the classes with elective options. Contact program office for review of CPA license.
  - Upon Program Office receipt of official documentation from a State board, the student passed 1-4 parts of the CPA exam, the student will not have to take the subsequent CPA review course(s).
- ACT 5799 is no longer being offered (was only offered Fall 2011). Students replace this course requirement with a 3 credit elective course, if it is needed in their curriculum.
- Effective Spring 2012 (201240) MGT 5781 and MGT 5782 received a new prefix and the courses are now ACT 5781 and ACT 5782

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## UNIQUE PROGRAM INFORMATION

- ALL foundation courses must be taken prior to any student taking an ACT core or an ACT elective course. The only exceptions are: TXX 5761, TXX 5762, ACT 5781 and ACT 5782.
- Core classes ACT 5742 and ACT 5744 are 2 credit hour classes. They are not Financial Aid eligible, unless taken with another class
- Students who do not successfully complete ACTP 5711 are dropped by the academic advisor from all online classes with an "XD" code (100%) as the term has already started, except ACTP 5001 (ACTP 5001 is technically an MBA course and doesn't have ACTP 5711 as a pre-requisite). Academic advisor will request attendance verification for the online classes and DD the student if no educational activity has taken place in the class.
- CPA checklist is located under the Graduate program module in the HSPortal.
- CPA requirements are located under the Graduate program module in the HSPortal.

- Due to curricular changes in the MACC program, the intermediate accounting course expanded the class content from two courses (ACTP 5006 and ACTP 5007) to three classes (ACTP 5006, ACTP 5007, and ACTP 5008). If you encounter a student who has received a prerequisite error for courses, submit the student name and NSU ID to the program office manager who will evaluate the student record to determine if the student meets the criteria to complete the next level class.

## MASTER OF BUSINESS ADMINISTRATION

### COMMON PROGRAM CRITERIA

#### DELIVERY MODALITIES

- Foundation courses are offered in a ten week period at the main campus in the evening format or online
- Core courses are available at all campus locations in a weekend format or online for duration of 10 weeks.
  - Advisors should refer to student's catalog term for applicable core classes.
  - Palm Beach, Orlando, Tampa, Jacksonville, Bahamas focus on offering MBA core classes (i.e., ISM 5014, MGT 5015, MGT 5020, QNT 5040, ECN 5050, ACT 5060, MKT 5070, FIN 5080, and OPS 5095)

#### FOUNDATION COURSES

- All MBA degrees require the following 5 foundation courses: ACTP 5001, ECNP 5003 (microeconomics), MKTP 5005, FINP 5008 and QNTP 5002.
  - MBA HRM students must also complete HRMP 5200.
- All foundation courses do not need to be completed before graduate level work begins however the specific foundation class must be taken prior to the required class
- Concentration courses should be taken first to avoid any delays in program completion

#### DAY FORMAT

- Students can pursue a non-credit internship for personal/professional enrichment purposes.

- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Day format 9 credits is considered full time for financial aid eligibility
- Students in the day format cannot take a class in the weekend or online formats with the exception of concentration classes
- Students typically track through the entire program with the same cohort (identified by the section code students' classes are scheduled under each term)
- Concentration courses should be taken first so as not to delay program completion
- Students will complete a 1-credit workshop ISM 5103 and 3 0-credit workshops: MGT 5110, MGT 5111 & MGT 5112
- Students may elect to go part time in this format; if so student should try to follow the grouping of classes to avoid future scheduling conflicts

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#### WEEKEND/ONLINE/EVENING

- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend 6 credits if considered full time for financial aid eligibility
- Students in the Weekend/Online & Evening formats **cannot** take courses in the day format (tuition will not be assessed to a student account if the student is coded in one of these formats and registers for a day class)

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#### UNIQUE PROGRAM INFORMATION

Effective 201320 the Lead Professor (LP) model was discontinued. Classes that were offered in the LP model were MGT 5015, MGT 5020, ECN 5050, ACT 5060, MKT 5070,

FIN 5080, and OPS 5095

## ADVANCED CONFLICT RESOLUTION

**Effective Fall 2012 (201320) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.**

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
CARM 5000	Unknown	Every Term
CARM 5040	Online & Main Campus	Every Term
CARM 6000	Online & Main Campus	Summer
CARM 6639	Unknown	Unknown
CARM 6644	Unknown	Unknown
CARM 6657	Unknown	Unknown
CARM 6660	Unknown	Unknown
CARM 5100	Unknown	Fall/Winter
CARM 5140	Unknown	Winter
CARM 6140	Online in Fall; Main Campus in Summer	Fall/Summer

- Concentration courses should be taken first to avoid any delays in program completion
- School of Humanities & Social Sciences (SHSS) catalog <http://shss.nova.edu/downloads/index.htm> list prerequisites for concentration courses
- Advisors should follow up with Program Office when dealing with students who have not completed CARM 5000.
- Students taking online classes are required to attend two Residential Institutes (RIs) per academic year. Each RI is 5 days. Currently the RIs are held in

February and October. Please visit <http://shss.nova.edu/RI> for current information.

- Concentration classes are offered online or in a weeknight format at the main campus
  - Fall and Winter Semester courses are offered in a 15 week long format
  - Students are not permitted to register for concentration courses in the summer term (xxxx50)

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## COURSE SUBSTITUTIONS

Not applicable

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## UNIQUE PROGRAM INFORMATION

- Registration for concentration classes will follow the SHSS program, CRNs can be found via WebSTAR
- Tuition and refund policy for concentration classes will follow the SHSS program
- Please note that the disbursement of financial aid funds will be based on the start of the HSBE academic term.
  - For the fall term if a student is taking a SHSS course which begins in August aid will not disburse until September when the HSBE Fall term officially begins.
  - As the winter term begins at the same time for SHSS and HSBE students should not encounter a delay with the disbursement of the aid.
- Concentration classes do not receive discount from HSBE. Please refer to [Non-HSBE Rate Code Process 05.08.13](#) regarding review of student account. Special Rate Code submission may be necessary if student is registered for a HSBE and SHSS course.

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## ADVANCED PROCESS IMPROVEMENT

**Effective Spring 2013 (201340) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Please note that there are no active students pursuing this program.**



## BUSINESS INTELLIGENCE/ANALYTICS

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
MMIS 0630	Online & Main Campus	Every Semester
MMIS 0642	Online & Main Campus	Every Semester
MMIS 0643	Online & Main Campus	Winter & Fall
MMIS 0692	Online & Main Campus	TBA
MGT 5090	Main Campus Day & Weekend	Fall & Spring
MGT 5090	Weeknight	Winter & Summer
MGT 5090	Online	Every Term

- Effective Fall 2013 (201420) new students will have the MGT 5090 requirement added to the concentration, please review academic catalog term to determine if required for the student
- Concentration courses should be taken first to avoid any delays in program completion
- Graduate School of Computer and Information Sciences (GCIS) catalog <http://www.scis.nova.edu/documents/catalog.pdf> lists prerequisites for concentration courses
- Concentration classes are offered online or in a weeknight format at the main campus
  - Fall and Winter Semester courses are offered in a 16 week long format
  - Students are not permitted to register for concentration courses in the summer term (xxxx50)

### COURSE SUBSTITUTIONS

Not applicable

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**UNIQUE PROGRAM INFORMATION**

- Tuition and refund policy for concentration classes will follow the GSCIS program
- Please note that the disbursement of financial aid funds will be based on the start of the HSBE academic term.
  - For the fall term if a student is taking a GSCIS course which begins in August aid will not disburse until September when the HSBE Fall term officially begins.
  - As the winter term begins at the same time for GSCIS and HSBE students should not encounter a delay with the disbursement of the aid.
- Registration for concentration classes will follow the GSCIS program, CRNs can be found via GSCIS website <http://www.scis.nova.edu>
- Effective 201320 new students are only eligible to receive alumni and military discounts toward the concentration courses. Corporate discounts will only apply towards HSBE core classes.
- Students who started the MBA BIA program 201310 and prior are eligible for all HSBE awards and a 10% award towards concentration classes.
- Advisors will review the student account for the fall and winter terms to determine if a special rate code needs to be generated for the student account dependent on the classes the student is registered for. Please refer to the training [Non-HSBE Rate Code Process 05.08.13](#)
  - Advisors will submit a special rate code request to the Student Account Manager for those students needing to have an award applied to the account for the fall and winter terms. The Student Account Manager will work with the GSCIS representative to have the award applied to the account.

## ENTREPRENEURSHIP

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES &amp; SEQUENCE OF COURSE OFFERINGS

Effective Fall 2013 (201420) course offerings will be expanded from Weekend into a combination of Weekend and Weeknight offerings.

Course	Modality	Term
MGT 5940	Main Campus Weekend	Winter
MGT 5940	Main Campus Weeknight	Fall & Summer
MKT 5955	Main Campus Weekend	Summer
MKT 5955	Main Campus Weeknight	Winter
ENT 5960	Main Campus Weekend	Fall & Spring
ENT 5960	Main Campus Weeknight	Fall
FIN 5970	Main Campus Weekend	Summer
FIN 5970	Main Campus Weeknight	Winter
ENT 5990	Main Campus Weekend	Fall & Winter
ENT 5990	Main Campus Weeknight	Summer
ENT 5980*	Main Campus Weekend	Fall
ENT 5980*	Main Campus Weeknight	Spring
ENT 5981*	Main Campus Weekend	Fall
ENT 5981*	Main Campus Weeknight	Spring

- Concentration courses are offered only during sequence II in the weekend format at the main campus
- Concentration courses should be taken first to avoid any delays in program completion
- 4 distinctive catalog terms be taught, refer to catalog for specific curriculum requirements: 2009-2010 & prior — 2010-2011 — 2011-2012 — 2012-2013

## COURSE SUBSTITUTIONS

- Effective Fall 2012 (201320) MKT 5955 replaces MKT 5017
  - Effective Fall 2010 (201120) MKT 5017 replaces MKT 5950
- Effective Winter 2013 FIN 5970 returned to the curriculum and replaces FIN 5080E
  - Effective Fall 2012 (201320) FIN 5080E replaces FIN 5970
- Effective Winter 2013 MGT 5940 returned to the curriculum and replaces MGT 5015E
  - Effective Fall 2012 (201320) MGT 5015E replaces MGT 5940

## UNIQUE PROGRAM INFORMATION

- ENT 5980 (3 credits) & ENT5981 (4 credits) will be offered at the same time, the classes will be cross listed in Banner. Review student's catalog term to confirm which course is required.
- ENT 5980/5981 is financial aid eligible
- MGT 5102 is not financial aid eligible

## FINANCE

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
FIN 5530	Weekend Main Campus	Fall, Winter & Summer
	Online	Every Term
FIN 5560	Weekend Main Campus	Fall, Winter, & Spring
	Online	Every Term
FIN 5620	Weekend Main Campus	Fall, Winter, & Spring
	Online	Every Term
FIN 5535	Weekend Main Campus	Fall, Winter, & Spring

	Online	Every Term
FIN 5502	Evening Main Campus	Fall, Winter & Spring
	Online	Every Term

- Concentration courses should be taken first to avoid any delays in program completion once prerequisites have been completed
- Concentration courses are offered online and during sequence I at the main campus with the exception of FIN 5502 which is available during the evening format.

### COURSE SUBSTITUTIONS

- Students with catalog terms 201110 and prior have the option to take MGT 5102 or FIN 5502.
  - The reverse FIN 5502 cannot be replaced with MGT 5102 for students catalog term 201120 forward

### UNIQUE PROGRAM INFORMATION


- FIN 5502 is financial aid eligible
- MGT 5102 is not financial aid eligible


### GLOBAL MANAGEMENT

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

**Please review the student's catalog for the appropriate course requirements as not all classes listed below are required for every student.**

Course	Modality	Term
INB 5807	Weekend Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Fall, Winter & Summer
INB 5821	Weekend Main Campus	Winter & Summer
	Online	Spring & Fall

INB 5822	Weekend Main Campus	Fall & Spring
	Online	Winter & Summer
MKT 5833	Weekend Main Campus	Winter & Spring
	Online	Fall, Winter & Summer
INB 5849	Weekend Main Campus	Fall & Spring
	Online	Winter & Summer
MGT 5090	Day Main Campus	Fall & Spring
	Weekend Main Campus	Fall & Spring
	Evening Main Campus	Winter & Summer
	Online	Every Term
	Miramar	Winter & Summer 
	Kendall	Fall & Spring

 Assuming a Summer and Winter start within the management program

#### COURSE SUBSTITUTIONS

- Students will take INB 5849 instead of INB 5839 or MGT 5102 effective fall 2010 (201120)

#### UNIQUE PROGRAM INFORMATION

- INB 5849 is cross listed with INB 5839

#### HUMAN RESOURCE MANAGEMENT

#### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Effective Fall 2013 (201420) courses will be offered with the following rotation.

Course	Modality	Term
HRM 5260	Weekend Main Campus	Winter
	Online	Every Term
HRM 5360	Weekend Main Campus	Fall

	Online	Every Term
HRM 5365	Weekend Main Campus	Summer
	Online	Every Term
HRM 5375	Weekend Main Campus	Spring
	Online	Every Term
HRM 5302	Weekend Main Campus	Fall
	Online	Every Term

Yearly Planner in HS Portal is pending review per the faculty chair.

## COURSE SUBSTITUTIONS

- Students have the option to take HRM 5302 or MGT 5102 as the capstone requirement effective 201220 regardless of catalog term. The last term to use the substitution will be the summer 2013 (201410).
- HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module which is paid to the NSU bookstore

## UNIQUE PROGRAM INFORMATION

- Effective summer 2013 (201410) MGT 5102 Pass/Fail course, one week and is not financial aid eligible will be the last term that students in the MSHRM program may use the class as a substitution
  - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
    - HSPortal → Graduate Module → Workshops
- HRM 5302 grade earned, ten weeks and is financial aid eligible
  - HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module which is paid to the NSU bookstore
  - Effective fall 2013 (201420) the course is being restructured and will focus on integrating the information obtained in the MSHR curriculum
- HRM 5303 grade earned, ten weeks and is financial aid eligible

- HRM 5303 will only be available to those students who have certifications in PHR/SPHR. Registration for this course will be facilitated by the Academic Advisor.

## INFORMATION SECURITY MANAGEMENT

**Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.**

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
MMIS 0683	Online & Main Campus	Unknown
MMIS 0684	Online & Main Campus	Unknown
MMIS 0685	Online & Main Campus	Unknown
MMIS 0686	Online & Main Campus	Unknown
MMIS 0687	Online & Main Campus	Unknown

- Concentration courses should be taken first to avoid any delays in program completion
- Graduate School of Computer and Information Sciences (GCIS) catalog <http://www.scis.nova.edu/documents/catalog.pdf> list prerequisites for concentration courses
- Concentration classes are offered online or in a weeknight format at the main campus
  - Fall and Winter Semester courses are offered in a 16 week long format
  - Students are not permitted to register for concentration courses in the summer term (xxxx50)

## COURSE SUBSTITUTIONS

Not applicable

## UNIQUE PROGRAM INFORMATION

- Tuition and refund policy for concentration classes will follow the GSCIS program



- Please note that the disbursement of financial aid funds will be based on the start of the HSBE academic term.
  - For the fall term if a student is taking a GSCIS course which begins in August aid will not disburse until September when the HSBE Fall term officially begins.
  - As the winter term begins at the same time for GSCIS and HSBE students should not encounter a delay with the disbursement of the aid.
- Registration for concentration classes will follow the GSCIS program, CRNs can be found via GSCIS website <http://www.scis.nova.edu>
- Students who started the MBA ISM program 201310 and prior are eligible for all HSBE awards and a 10% award towards concentration classes.

## LEADERSHIP

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Effective Fall 2013 (201420) course sequencing will be modified to the schedule below:

Course	Modality	Term
LED 5630	Weekend Main Campus	Winter/Summer
	Online	Fall/Spring
LED 5651	Weekend Main Campus	Spring
	Online	Fall/Winter
LED 5660	Weekend Main Campus	Fall/Spring
	Online	Winter/Summer
LED 5680	Weekend Main Campus	Winter/Spring
	Online	Fall
LED 5695	Main Campus	Spring

## COURSE SUBSTITUTIONS

Not applicable

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**UNIQUE PROGRAM INFORMATION**
LED capstone:

- Offered in the Spring term; 5 day workshop
- Effective fall 2013 (201420) Good academic standing is required to participate in LED 5695
- Capstone not eligible for financial aid, but students can take another class with LED 5695
- Effective Fall 2013 (201420) LED 5695 will be changed from a Pass/Fail course to a class with a letter grade that will count into the GPA.
- Student should bring journal and 360 degree evaluation from LED 5660 when attending LED 5695
- Any student who misplaced the journal or the 360 degree evaluation should contact the professor who taught LED 5660 via email for assistance in retrieving information about the assignments
- Course materials are distributed at the Capstone. There are no “Packets” with this course. Students should refer to the course syllabus for required materials. Pending changes to this process are being discussed for the fall term forward capstones.

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**LOGISTICS**

**Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Please note that there are no active students pursuing this program.**





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**MANAGEMENT**


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**DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS**

Course	Modality	Term
MGT 5012	Weekend Main Campus	Winter & Summer
	Evening Main Campus	Every Term

	Online	Every Term
	Miramar	Winter & Summer 
	Kendall	Winter & Summer
MKT 5017	Day Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Fall & Spring
HRM 5030	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Winter
MGT 5090	Day Main Campus	Fall & Spring
	Weekend Main Campus	Fall & Spring
	Evening Main Campus	Winter & Summer
	Online	Every Term
	Miramar	Winter & Summer 
	Kendall	Fall & Spring
MGT 5102	Main Campus Week Long	Summer 201410
MGT 5104	Main Campus Week Long	Summer 201410
INB 5807	Weekend Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Every Term
MGT 5108	Contingent Upon Internship	Every Term

### *Miramar & Corporate Clusters*

SECs offer the program in a locked-step format, teaching two courses every term with the expectation that students who fall out of synch with their cluster will need to catch up via online courses or course at other HSBE locations.

 Assuming a Summer and Winter start
*Kendall*

This SEC does not offer every concentration course every term, but instead they are offered every other term.

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**COURSE SUBSTITUTIONS**

- Day students may complete MGT 5108 or MGT 5104 as their capstone requirement through summer 2013 (201410).
- Effective fall 2013 (201420) MGT 5104 will no longer be offered. Day students can elect to pursue MGT 5108 (4 credit internship) or INB 5807 (3 credit course).
  - An ICAF will need to be completed to update the CAPP report for students wishing to complete INB 5807 to reduce the degree requirements by 1 credit.




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**UNIQUE PROGRAM INFORMATION**

- Used to be the Master of Business Administration (MBA) program
- Some students may be coded without a concentration
- Summer 2013 (201410) will be the last term that MGT 5102 is offered. The course is not financial aid eligible
  - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
    - HSPortal → Graduate Module → Workshops
- Summer 2013 (201410) will be the last term that MGT 5104 is offered. The course is not financial aid eligible if taken on its own. Day students are permitted to register for this course with the last courses
  - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
    - HSPortal → Graduate Module → Workshops
- MGT 5108 requires 18 graduate level credits for consideration

MARKETING

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
<b>Students will choose 4 courses from the 7 options below</b>		
MKT 5017	Day Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Fall & Spring
MKT 5210	Evening Main Campus	Fall
	Online	Fall
MKT 5570	Evening Main Campus	Winter
	Online	Winter
MKT 5575	Evening Main Campus	Fall
	Online	Fall
MKT 5580	Evening Main Campus	Summer
	Online	Summer
MKT 5585	Evening Main Campus	Spring
	Online	Spring
MKT5833	Weekend Main Campus	Winter & Spring
	Online	Fall & Summer
<b>Students are required to complete at the end of the concentration</b>		
MKT 5590	DIS	Summer 2013 (201410) 
MKT 5590		Spring 2014 

 Assuming a cohort of students begins in the summer and winter terms at the Miramar site.

## COURSE SUBSTITUTIONS

For continuing Sales students enrolled prior to 201320 please consult with program office.

## UNIQUE PROGRAM INFORMATION

Students registering for MKT 5590 will need to obtain a CAP override by an academic advisor after verification of course prerequisite requirements. Please consult the graduate catalog for requirements.



Advisors should contact program office regarding eligibility for students to take the course during the summer 2013 (201410) term due to the exception rule.


MKT 5590 requires 15 graduate credits in the MKT discipline, 3 credit hours of which may be taken concurrently with this course.

## PROCESS IMPROVEMENT

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Effective Fall 2013 (201420) students starting the program will follow the track below:

Course	Modality	Term
PIM 5005	Online & Evening Main Campus	Fall
SCM 5830	Online & Evening Main Campus	Winter
PIM 5010	Online & Evening Main Campus	Spring
PIM 5020	Online & Evening Main Campus	Summer
<b>Select one of the following:</b>		
INB 5821	Weekend Main Campus	Winter & Summer
	Online	Spring & Fall
LED 5630	Weekend Main Campus	Winter

	Online	Winter & Spring
MKT 5017	Day Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Fall & Spring

#### COURSE SUBSTITUTIONS

- Effective Summer 2012 (201310) PIM 5005 replaced the option for student to choose either PIM 5030 or PIM 5040. PIM 5030 and PIM 5040 have never been taught.

#### UNIQUE PROGRAM INFORMATION

- Program was titled Process Improvement Green Belt Track in the 2011-2012 catalog. The program is now referred to as simply Process Improvement.
- Concentration program courses have a one-time start during the academic year, which begins in the fall term.

#### SALES

**Effective Fall 2012 (201320) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Sales students were provided with the option to move into the Marketing and Sales Management programs with the consideration given for courses taken or they may elect to select another program of choice without course substitutions. Please note that there are no active students pursuing this program.**

## SALES MANAGEMENT

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES &amp; SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
MKT 5210	Main Campus Evening & Online	Fall
MKT 5220	Main Campus Evening & Online	Winter
PIM 5010	Main Campus Evening & Online	Spring
MKT 5230	Main Campus Evening & Online	Summer
LED 5630	Weekend Main Campus	Winter & Summer
LED 5630	Online	Fall & Spring
MKT 5240	Main Campus Evening & Online	Summer (201410)

- Concentration courses should be taken first to avoid any delays in program completion
- Review of the student's catalog term should be completed as not all classes listed above are part of every catalog year.

## COURSE SUBSTITUTIONS

- Effective fall 2013 (201420) MKT 5240 will no longer be offered. PIM 5010 will replace MKT 5240. As PIM 5010 is only offered once a year if a student's catalog term requires MKT 5240 please consult with the Program Manager of the program to discuss options for the student.

## UNIQUE PROGRAM INFORMATION

- Effective 201320 concentration courses will be offered once per year on a fall start
- Effective 201420 students may begin the concentration with LED 5630 which is offered every term.
  - To avoid a delay with the progression of the Sales Management concentration courses students will need to be aware that the Sales Management concentration courses are prerequisites for one another.



Students should not interrupt the following course sequence; MKT 5210, MKT 5220, PIM 5010, and MKT 5230 by taking LED 5630.

## SPORT REVENUE GENERATION

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
MKT 5210	Evening Main Campus	Fall
	Online	Fall
SPT 5100	Evening Main Campus	Winter
SPT 5200	Evening Main Campus	Fall
SPT 5300	Evening Main Campus	Spring
SPT 5400	Evening Main Campus	Winter

### COURSE SUBSTITUTIONS

Not applicable

### UNIQUE PROGRAM INFORMATION

- Concentration courses are offered once per year excluding summer term. Students who miss or fail a course will need to wait for the class to become available again.
- Concentration courses are not offered in a lock step format.

## SUPPLY CHAIN MANAGEMENT

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
SCM 5830	Weekend Main Campus	Winter

LOG 5010	Weekend Main Campus	Spring
SCM 5850	Weekend Main Campus	Summer
SCM 5840	Weekend Main Campus	Fall
SCM 5870	Weekend Main Campus	Winter

**Main campus availability for concentration classes will be offered in the weekend format until Fall 201420. Effective Winter 201430 availability will change to weeknight/evening format at the main campus as opposed to weekend format offerings. Online sections will also be made available starting winter 201430.**

#### COURSE SUBSTITUTIONS

- Effective Fall 201320 SCM 5860 is now replaced by SCM 5870 for all existing curriculums; SCM 5860 was never made available

#### UNIQUE PROGRAM INFORMATION

- Concentration program courses have a one-time start during the academic year, which begins in the winter term.

### MASTER OF INTERNATIONAL BUSINESS

#### DELIVERY MODALITIES

Online: Courses are all offered online via Blackboard in ten week duration

Weekend: Courses are all offered during the weekend format at the main campus only during sequence I

#### SEQUENCE OF COURSE OFFERINGS

- INB 5849 is cross listed as INB 5839. They are both offered during the same term and modality.
- Effective fall 2013 (201420) INB 5848 (capstone option for the program) will only be offered in the fall and spring terms.
  - Students will be able to complete INB 5848 after completing 18 credits in the program students will be able to register for the course

- Effective fall 2013 (201420) INB 5846 (capstone option for the program) will only be offered in the fall and spring terms.
  - Students will be able to complete INB 5846 after completing 18 credits in the program students will be able to register for the course
  - INB 5845 will need to be completed in the winter or summer term preceding the course
- Yearly Planner is pending update to the website as it has already received faculty chair approval.

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## CURRICULA INFORMATION

- 5 foundation courses required for program; ACTP 5001, ECNP 5003 (microeconomics or macroeconomics) , MKTP 5005, FINP 5008 and QNTP 5002
- All foundation courses do not need to be completed before graduate level work begins however the specific foundation class must be taken prior to the required class
- INB 5848 capstone materials and syllabus are listed in the HS Portal > Graduate modules
- No materials are mailed – everything is now available electronically, as with other capstones.
- Information regarding accommodations and parking for students attending capstone can be found in the HS Portal.
  - HS Portal → Graduate Module → Workshops
- Capstone is not financial aid eligible
- Students prior to 2010/2011 catalog have the option to complete INB 5819 a for credit internship for the program to replace INB 5830/ SCM 5831/ SCM 5830 taken in the 201240
- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.

- Online & Weekend: 6 credits if considered full time for financial aid eligibility

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## COURSE SUBSTITUTIONS

- QNT 5040 replaced HRM 5824 effective 201120
- INB 5807 replaced ECN 5806 effective 201120
- Effective fall 2013 (201420) INB 5804 0-credit workshop will be reintroduced back into the MIBA curriculum for new students
  - INB 5804 0-credit workshop no longer required effective 201120
- INB 5846 can be taken in place of INB 5848
  - Effective 201320 INB 5846 is now a 3 credit course and students must register for INB 5845 a 1 credit course in the prior semester
- SCM 5831 replaces INB 5830 effective 201320
- ICAFs are to be completed for students who completed SCM 5830 to replace INB 5830 taken in the 201240 term
- ICAFs are to be completed for students who completed ACT 5756 to replace ACT 5809 taken in the 201240 term

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## UNIQUE PROGRAM INFORMATION

- Only program that allows students to travel internationally
- Information about the trip can be found by visiting <http://www.huizenga.nova.edu/IFS/>
- Effective 201320 INB 5846 is now a 3 credit course and students must register for INB 5845 a 1 credit course in the prior semester
  - Students registering for INB 5845 do not need to add their names to the IFS wait list. Registration is based on a first come first serve basis.
  - Refund schedule for INB 5845 will follow the university drop withdrawal policy
  - Flat fee assessed for INB 5845 is \$1250
  - INB 5845 will have an assignment that will need to be completed and a grade will be awarded. This class is not Pass/Fail
  - INB 5846 is a graded course. The class is not Pass/Fail

- Summer 2012 (201310) and prior INB 5845 was a 0 credit course. Students were to sign-up on the IFS waitlist and receive a course override into INB 5845 in order to register for the workshop class. The workshop is made up of various course sessions that meet to gather information about the trip that will occur in INB 5846.
- INB 5848 is a Pass/Fail course.

## MASTER OF SCIENCE HUMAN RESOURCE MANAGEMENT

### DELIVERY MODALITIES

Online: Courses are all offered online via Blackboard

Weekend: Courses are all offered on the main campus, weekend format only. HRM courses are offered during sequence 1.

Weeknight: HRM 5302 when offered ground is available in the weeknight format, On occasion a HRM courses may be offered in the weeknight format upon faculty (CAL-Course Academic Leader) request

### SEQUENCE OF COURSE OFFERINGS

- HRMP 5200 is only offered in the online format every term.
- Courses taught at the main campus will be offered once per academic year.
- Courses that are not part of the HRM concentration/certificate program when offered on ground will not be offered in the online format in the same term.
- MGT 5102 is offered every term and students must complete all other program requirements before registering for the course in the next term
- HRM 5302 will be offered every term online with a fall offering at the main campus
- Yearly Planner in HS Portal is pending updates per faculty chair.

### CURRICULA INFORMATION

- One foundation course requirement; HRMP 5200

- HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module
- 6 credits is considered full time for financial aid eligibility

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## COURSE SUBSTITUTIONS

- Students have the option to take HRM 5302 or MGT 5102 as the capstone requirement effective 201220 regardless of catalog term. The last term to use the substitution will be the summer 2013 (201410).
- Effective fall 2013 (201420) HRM 5030 will replace HRM 5381
- Effective fall 2013 (201420) MGT 5020 will replace MGT 5012

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## UNIQUE PROGRAM INFORMATION

- Effective summer 2013 (201410) MGT 5102 Pass/Fail course, one week and is not financial aid eligible will be the last term that students in the MSHRM program may use the class as a substitution
  - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
    - HSPortal → Graduate Module → Workshops
- HRM 5302 grade earned, ten weeks and is financial aid eligible
  - HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module which is paid to the NSU bookstore
  - Effective fall 2013 (201420) the course is being restructured and will focus on integrating the information obtained in the MSHR curriculum
- HRM 5303 grade earned, ten weeks and is financial aid eligible
  - HRM 5303 will only be available to those students who have certifications in PHR/SPHR. Registration for this course will be facilitated by the Academic Advisor.

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## MASTER OF SCIENCE LEADERSHIP

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### DELIVERY MODALITIES

Online: Courses are all offered online via Blackboard

Weekend: Courses are all offered on the main campus, Fridays and Saturdays in an early or late time slot every other weekend for a total of five weekends LED courses are offered during sequence II.

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## SEQUENCE OF COURSE OFFERINGS

Schedule offering for the Fall 2012 (201320) - Summer 2013 (201410) will follow the yearly program planner located at [http://www.huizenga.nova.edu/CurrentStudents/YearlyPlanners/Graduate/YP2012\\_MSLeadership.cfm](http://www.huizenga.nova.edu/CurrentStudents/YearlyPlanners/Graduate/YP2012_MSLeadership.cfm)

Effective Fall 2013 (201420) course sequencing will be modified. The updated schedule sequence will be posted to the program yearly planner site once the faculty chair has approved the course sequencing.

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## CURRICULA INFORMATION

- No foundation classes are required for the MS LED program
- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility

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## COURSE SUBSTITUTIONS

- Effective Fall 2013 (201420) LED 5655 will replace LED 5670

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## UNIQUE PROGRAM INFORMATION

- LED capstone:
  - Offered in the Spring term; 5 day workshop
  - Effective fall 2013 (201420) Good academic standing is required to participate in LED 5695
  - Capstone not eligible for financial aid, but students can take another class with LED 5695

- Effective Fall 2013 (201420) LED 5695 will be changed from a Pass/Fail course to a class with a letter grade that will count into the GPA.
- Student should bring journal and 360 degree evaluation from LED 5660 when attending LED 5695
- Any student who misplaced the journal or the 360 degree evaluation should contact the professor who taught LED 5660 via email for assistance in retrieving information about the assignments
- Course materials are distributed at the Capstone. There are no “Packets” with this course. Students should refer to the course syllabus for required materials. Pending changes to this process are being discussed for the fall term forward capstones.
- Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
  - HSPortal → Graduate Module → Workshops
- Program Discount
  - MSLED receive a discounted rate of tuition refer to tuition site for rates
  - Program is eligible for corporate rate code discounts
  - Alumni award cannot be applied to student account
- Certificates
  - Students may not pursue a certificate with the MSLED program

## MASTER OF SCIENCE REAL ESTATE DEVELOPMENT

### DELIVERY MODALITIES

#### Weekend:

- Courses are only offered at the main campus in the weekend format
- Courses are held during sequence 1

#### Evening

- Effective fall 2013 (201420), there be will 2 classes taught in the evening format in addition to the regularly scheduled weekend offerings, REE 5987 & REE 5898.

### SEQUENCE OF COURSE OFFERINGS

Program is taught in a lock step pattern, students who miss or fail a course will severely delay pro-gram completion.

Students who began the program in the 201310 and prior each have specific academic plan that can be found by reviewing the students SPACMNT notes in Banner.



Students who began the program effective Fall 2012 (201320) will follow the program planner online located at [http://www.huizenga.nova.edu/CurrentStudents/YearlyPlanners/Graduate/YP2013\\_MSRED.cfm](http://www.huizenga.nova.edu/CurrentStudents/YearlyPlanners/Graduate/YP2013_MSRED.cfm)

Course	Modality	Term
REE 5878	Weekend Main Campus	Fall 2013
REE 5887	Weekend Main Campus	Fall 2013
REE 5879	Weekend Main Campus	Winter 2013
REE 5890	Weekend Main Campus	Winter 2013
REE 5875	Weekend Main Campus	Spring 2013
REE 5892	Weekend Main Campus	Spring 2013
REE 5894	Weekend Main Campus	Spring 2013
REE 5880	Weekend Main Campus	Summer 2013
REE 5884	Weekend Main Campus	Summer 2013
REE 5881	Weekend Main Campus	Fall 2013
REE 5882	Weekend Main Campus	Fall 2013
REE 5897	Weekend Main Campus	Fall 2013
REE 5899	Chicago, IL	Fall 2013
REE 5885	Weekend Main Campus	Winter 2014
REE 5896	Weekend Main Campus	Winter 2014
REE 5898	Weekend Main Campus	Winter 2014

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## CURRICULA INFORMATION

6 credits is considered full time for financial aid eligibility

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## COURSE SUBSTITUTIONS

- REE 5890 (3 credit course) replaces REE 5876 (2 credit course)\* effective fall 2010 (201120)

- \*Please review the number of credits that a student must complete to earn the degree, students should not have a decreased value in credits nor should there be an increase in the value of credits needed to earn the degree.
- \*If a student needs to retake a course in which the credit values have changed please follow up with program office as this has impacts on included excludes and academic standing.
- REE 5892 (2 credit course) replaces REE 5877 (3 credit course)\* effective fall 2010 (201120)
  - \*Please review the number of credits that a student must complete to earn the degree, students should not have a decreased value in credits nor should there be an increase in the value of credits needed to earn the degree.
  - \*If a student needs to retake a course in which the credit values have changed please follow up with program office as this has impacts on included excludes and academic standing.
- REE 5894 replaces REE 5883 effective fall 2010 (201120)
- REE 5896 replaces REE 5886 effective fall 2010 (201120)
- REE 5897 (2 credits), REE 5898 (2 credits), and REE 5899 (0 credits) replaces REE 5888 (4 credits) effective fall 2011 (201220)

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#### UNIQUE PROGRAM INFORMATION

- All classes for the MS RED program will be capped at 0. An Academic Advisor will need to refer to the students' academic plan or the yearly planner depending on the student's term of enrollment to determine the classes that the student will need for any given term.
- Advisor will not need to obtain an override from the Program Office Manager to register a student above the 0 credit CAP. Advisors will make a note referencing the students' academic planning note in SPACMNT or the yearly planner link.
- Program start only occurs in the fall term and is contingent on the number of students who can begin with each start as well as administrative approval.
- Foundation courses are no longer required as part of the admission criteria; students may begin the MS RED program with outstanding foundation class requirements.
- Students must go through interview process and complete an essay for consideration into the program.

- Active students who would like to change to this major do not have to complete a new application however they must follow admission criteria (interview with committee, essay etc., please contact a recruiter to assist the student with this process). Students accepted into the program after this process will need an advisor to update the record.
- Students attend the ULI conference as part of the capstone requirements (REE 5899 previously called REE 5888). ULI trip is a 0 credit course with no associated tuition. Only offered in fall term.
  - Students are required to pay all out of pocket expenses including air fare, conference registration fee, hotel cost, transportation, food etc.
  - Questions regarding ULI will be directed to the Interim Director of the MS RED program Michael Maxwell
- REE 5897 is currently under discussion for a lab fee for the Argus Software (\$550) decision pending.
- Effective Fall 2012 (201320) MS RED orientation is no longer provided to students.

## MASTER OF PUBLIC ADMINISTRATION

### DELIVERY MODALITIES

Online: Courses are all offered online via Blackboard

Weekend: Courses are all offered at the main campus in the weekend format.  
PUB courses are offered during sequence II

### SEQUENCE OF COURSE OFFERINGS

- The yearly program planner is available online located at [http://www.huizenga.nova.edu/CurrentStudents/YearlyPlanners/Graduate/YP2012\\_MPA.cfm](http://www.huizenga.nova.edu/CurrentStudents/YearlyPlanners/Graduate/YP2012_MPA.cfm)

### CURRICULA INFORMATION

- 3 foundation course requirements; ACPT 5001, QNTP 5002 & POLS 1010
- Students will begin the course work for their capstone course at least 6 weeks prior to the start of the capstone course. Student will need to access HSPortal to retrieve the course workbook which contains the listing of assignments and the syllabus to be prepared for the class.

- HS Portal > Graduate modules – PUB 5402.
- Students will not be permitted to attend the capstone if their pre-course work is not submitted by the Friday prior to the start of the capstone.
- Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
  - HSPortal → Graduate Module → Workshops
- All MPA classes must be completed before a student is eligible to take the capstone, in the next term with the exception of Spring term as PUB 5402 is not offered in the summer term. Students must be in their final classes to take PUB 5402 during the spring term.
- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility

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## COURSE SUBSTITUTIONS

Should a student have a course that was taken 2007 and prior please contact the program office if the class is no longer part of the current curriculum.

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## UNIQUE PROGRAM INFORMATION

- The MPA capstone is offered every term, usually only one week is on the schedule, which accommodates all eligible students
- Government foundation class (POLS 1010) can be satisfied by 5+ years work experience at a government agency. Student should provide information regarding the duration of their employment with the organization they are employed by (i.e. letter from employer). Further documentation may be required for clarification of the position. Documentation should be submitted to the faculty chair for review.

- POLS 1010 is offered through the Undergraduate school and is not eligible for financial aid; students can take a pre-approved government class at another school or take a CLEP test
- Refer to rate code sheet for government employee discounts based on start term.

## MASTER OF TAXATION

### DELIVERY MODALITIES

#### Online:

- Core and elective classes are all offered online.
- Online classes have 5 mandatory chat sessions
  - *Students should be directed to the Graduate Module in HSPortal for chat dates and times. This is very important so that students do not register for conflicting courses.*
- Online courses are offered in Blackboard for a duration of 10 weeks

#### Weekend:

- Core and elective classes are all offered on the main campus, weekend format only.
- Courses meet Fridays and Saturdays in an early or late time slot every other weekend for a total of five weekends on sequence II

### SEQUENCE OF COURSE OFFERINGS

- TXX 5761 & TXX 5762 are offered online every term
- All other TXX courses are offered online twice in an 18 month period (about every 3 terms)
- Weekend Main Campus TXX classes are offered twice in an 18 month period (about every 3 terms)

### CURRICULA INFORMATION

- 1 zero credit workshop (ACTP 5711) is needed if online classes are to be taken
  - ACTP 5711 is needed before or with the student's first online class and must be passed to remain in the online classes for the term.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility

- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.

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## COURSE SUBSTITUTIONS

- A transcript evaluation is completed by the program office regarding replacements & deficiencies for curriculum. Notes are placed in Banner for each student. If a student insists on repeating a class they may do so, however the student will no longer have the option to select elective courses for the program.
- Core classes, upon transcript review, may not be required to be taken, but will then be substituted with an elective course.

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## UNIQUE PROGRAM INFORMATION

- All transcripts are evaluated by the Office of Program Management for MTAX to determine the courses that a student will need to complete for the program. Notations will be added to SPACMNT by the program manager.
- Students who do not successfully complete ACTP 5711 are dropped by the academic advisor from all online classes with an “XD” code (100%) as the term has already started, except ACTP 5001 (ACTP 5001 is technically an MBA course and doesn’t have ACTP 5711 as a pre-requisite). Academic advisor will request attendance verification for the online classes and DD the student if not educational activity has taken place in the class.

## CERTIFICATE PROGRAMS

### ADVANCED CONFLICT RESOLUTION

Students wishing to pursue the certificate in Advanced Conflict Resolution should consult with the School of Humanities and Social Sciences (SHSS). Huizenga School discounts are not available for students pursuing this certificate.

### BUSINESS INTELLIGENCE/ANALYTICS

Students wishing to pursue the certificate in Business Intelligence/Analytics should consult with the Graduate School of Computer and Information Sciences (GSCIS). Huizenga School discounts are not available for students pursuing this certificate.

### ENTREPRENEURSHIP

#### DELIVERY MODALITIES

Effective Fall 2013 (201420) course offerings will be expanded from Weekend into a combination of Weekend and Weeknight offerings.

Course	Modality	Term
MGT 5940	Main Campus Weekend	Winter
MGT 5940	Main Campus Weeknight	Fall & Summer
MKT 5955	Main Campus Weekend	Summer
MKT 5955	Main Campus Weeknight	Winter
ENT 5960	Main Campus Weekend	Fall & Spring
ENT 5960	Main Campus Weeknight	Fall
FIN 5970	Main Campus Weekend	Summer
FIN 5970	Main Campus Weeknight	Winter
ENT 5990	Main Campus Weekend	Fall & Winter
ENT 5990	Main Campus Weeknight	Summer
ENT 5980*	Main Campus Weekend	Fall
ENT 5980*	Main Campus Weeknight	Spring
ENT 5981*	Main Campus Weekend	Fall

ENT 5981\*

Main Campus Weeknight

Spring

- Certificate courses are offered only during sequence II in the weekend format at the main campus
- Certificate courses should be taken first to avoid any delays in program completion
- 4 distinctive catalog terms be taught, refer to catalog for specific curriculum requirements: 2009-2010 & prior — 2010-2011 — 2011-2012 — 2012-2013

### COURSE SUBSTITUTIONS

- Effective Winter 2013 FIN 5970 returned to the curriculum and replaces FIN 5080E
  - Effective Fall 2012 (201320) FIN 5080E replaces FIN 5970

### UNIQUE PROGRAM INFORMATION

- ENT 5980 (3 credits) & ENT5981 (4 credits) will be offered at the same time, the classes will be cross listed in Banner. Review student's catalog term to confirm which course is required.
- ENT 5980/5981 is financial aid eligible

### FINANCE

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
FIN 5530	Weekend Main Campus	Fall, Winter & Summer
	Online	Every Term
FIN 5560	Weekend Main Campus	Fall, Winter, & Spring
	Online	Every Term
FIN 5620	Weekend Main Campus	Fall, Winter, & Spring
	Online	Every Term



FIN 5535	Weekend Main Campus	Fall, Winter, & Spring
	Online	Every Term
FIN 5502	Evening Main Campus	Fall, Winter & Spring
	Online	Every Term

- Courses are offered online and during sequence I at the main campus with the exception of FIN 5502 which is available during the evening format.

#### COURSE SUBSTITUTIONS

Not Applicable

#### UNIQUE PROGRAM INFORMATION

- FIN 5502 is financial aid eligible

#### GLOBAL MANAGEMENT

#### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
INB 5807	Weekend Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Fall, Winter & Summer
INB 5821	Weekend Main Campus	Winter & Summer
	Online	Spring & Fall
INB 5822	Weekend Main Campus	Fall & Spring
	Online	Winter & Summer
MKT 5833	Weekend Main Campus	Winter & Spring
	Online	Fall, Winter & Summer
INB 5849	Weekend Main Campus	Fall & Spring

Online

Winter &amp; Summer

**COURSE SUBSTITUTIONS**

Students will take INB 5849 instead of INB 5839 or MGT 5102 effective fall 2010 (201120)

**UNIQUE PROGRAM INFORMATION**

INB 5849 is cross listed with INB 5839

**HUMAN RESOURCE DEVELOPMENT****DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS**

Effective Fall 2013 (201420) courses will be offered with the following rotation.

Course	Modality	Term
HRM 5240	Weekend Main Campus	Spring
	Online	Fall, Winter & Summer
HRM 5300	Weekend Main Campus	Fall
	Online	Winter, Spring & Summer
HRM 5360	Weekend Main Campus	Fall
	Online	Every Term
HRM 5385	Weekend Main Campus	Summer
	Online	Fall, Winter & Spring

Yearly Planner in HS Portal is pending review per the faculty chair.

**COURSE SUBSTITUTIONS**

Not applicable

**UNIQUE PROGRAM INFORMATION**

Not applicable

## HUMAN RESOURCE MANAGEMENT

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Effective Fall 2013 (201420) courses will be offered with the following rotation.

Course	Modality	Term
HRM 5260	Weekend Main Campus	Winter
	Online	Every Term
HRM 5360	Weekend Main Campus	Fall
	Online	Every Term
HRM 5365	Weekend Main Campus	Summer
	Online	Every Term
HRM 5375	Weekend Main Campus	Spring
	Online	Every Term
HRM 5302	Weekend Main Campus	Fall
	Online	Every Term

Yearly Planner in HS Portal is pending review per the faculty chair.

### COURSE SUBSTITUTIONS

- Students have the option to take HRM 5302 or MGT 5102 as the capstone requirement effective 201220 regardless of catalog term. The last term to use the substitution will be the summer 2013 (201410).
- HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module

### UNIQUE PROGRAM INFORMATION

- Effective summer 2013 (201410) MGT 5102 Pass/Fail course, one week and is not financial aid eligible will be the last term that students in the MSHRM program may use the class as a substitution
  - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.

- HSPortal → Graduate Module → Workshops
- HRM 5302 grade earned, ten weeks and is financial aid eligible
  - HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module which is paid to the NSU bookstore
  - Effective fall 2013 (201420) the course is being restructured and will focus on integrating the information obtained in the MSHR curriculum
- HRM 5303 grade earned, ten weeks and is financial aid eligible
  - HRM 5303 will only be available to those students who have certifications in PHR/SPHR. Registration for this course will be facilitated by the Academic Advisor.

## INFORMATION SECURITY MANAGEMENT

Students wishing to pursue the certificate in Business Intelligence/Analytics should consult with the Graduate School of Computer and Information Sciences (GSCIS). Huizenga School discounts are not available for students pursuing this certificate.

## LEADERSHIP

### DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Effective Fall 2013 (201420) course sequencing will be modified to the schedule below:

Course	Modality	Term
LED 5630	Weekend Main Campus	Winter/Summer
	Online	Fall/Spring
LED 5651	Weekend Main Campus	Spring
	Online	Fall/Winter
LED 5660	Weekend Main Campus	Fall/Spring
	Online	Winter/Summer
LED 5680	Weekend Main Campus	Winter/Spring
	Online	Fall

LED 5695

Main Campus

Spring

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**COURSE SUBSTITUTIONS**

Not applicable

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**UNIQUE PROGRAM INFORMATION****LED capstone:**

- Offered in the Fall and Spring terms; 5 day workshop
- Good academic standing is not required to participate in LED 5695
- Capstone not eligible for financial aid, but students can take another class with LED 5695
- Effective Fall 2013 (201420) LED 5695 will be changed from a Pass/Fail course to a class with a letter grade that will count into the GPA.
- Student should bring journal and 360 degree evaluation from LED 5660 when attending LED 5695
- Any student who misplaced the journal or the 360 degree evaluation should contact the professor who taught LED 5660 via email for assistance in retrieving information about the assignments
- Course materials are distributed at the Capstone. There are no “Packets” with this course. Students should refer to the course syllabus for required materials.

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**LOGISTICS**


**Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.**

## MANAGEMENT

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES &amp; SEQUENCE OF COURSE OFFERINGS

**Please review the student's catalog for the appropriate course requirements as not all classes listed below are required for every student.**

Course	Modality	Term
ISM 5014	Weekend Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Every Term
	All Other SEC Locations	Winter & Summer 
MGT 5012	Weekend Main Campus	Winter & Summer
	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Winter & Summer 
	Kendall	Winter & Summer
MKT 5017	Day Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Fall & Spring
HRM 5030	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Winter
MGT 5090	Day Main Campus	Fall & Spring
	Weekend Main Campus	Fall & Spring

	Evening Main Campus	Winter & Summer
	Online	Every Term
	Miramar	Winter & Summer 
	Kendall	Fall & Spring
MGT 5102	Main Campus Week Long	Summer 201410
<b>Effective Fall 2013 (201420) Students will need to select one of the following</b>		
INB 5807	Weekend Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Every Term
INB 5821	Weekend Main Campus	Winter & Summer
	Online	Spring & Fall
LED 5630	Weekend Main Campus	Winter
	Online	Winter & Spring



Assuming a Summer and Winter start

#### COURSE SUBSTITUTIONS


Effective fall 2013 (201420) students who have not completed MGT 5102 will need to replace the course with one of the following: INB 5807, INB 5821 or LED 5630.

#### UNIQUE PROGRAM INFORMATION

- Effective summer 2013 (201410) MGT 5102 will be offered for the last time. Information regarding accommodations and parking for students attending MGT 5102 (capstone) can be found in the HSPortal.
  - HSPortal → Graduate Module → Workshops

## MARKETING

## DELIVERY MODALITIES FOR CONCENTRATION CLASSES &amp; SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
<b>Students will choose 4 courses from the 7 options below</b>		
MKT 5017	Day Main Campus	Fall & Spring
	Evening Main Campus	Every Term
	Online	Every Term
	Miramar	Fall & Spring 
	Kendall	Fall & Spring
MKT 5210	Evening Main Campus	Fall
	Online	Fall
MKT 5570	Evening Main Campus	Winter
	Online	Winter
MKT 5575	Evening Main Campus	Fall
	Online	Fall
MKT 5580	Evening Main Campus	Summer
	Online	Summer
MKT 5585	Evening Main Campus	Spring
	Online	Spring
MKT5833	Weekend Main Campus	Winter & Spring
	Online	Fall & Summer

## COURSE SUBSTITUTIONS

For continuing Sales students enrolled prior to 201320 please consult with program office.



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 UNIQUE PROGRAM INFORMATION
 

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**Marketing certificate is not a financial aid eligible program.**

## PROCESS IMPROVEMENT

**Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.**

## SALES

**Effective Fall 2012 (201320) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Sales students have been provided with the option to move into the Marketing and Sales Management programs with the consideration given for courses taken or they may elect to select another program of choice without course substitutions.**

## SALES MANAGEMENT

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 DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS
 

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Course	Modality	Term
MKT 5210	Main Campus Evening & Online	Fall
MKT 5220	Main Campus Evening & Online	Winter
PIM 5010	Main Campus Evening & Online	Spring
MKT 5230	Main Campus Evening & Online	Summer
LED 5630	Weekend Main Campus	Winter & Summer
LED 5630	Online	Fall & Spring
MKT 5240	Main Campus Evening & Online	Summer (201410)

- Review of the student's catalog term should be completed as not all classes listed above are part of every catalog year.

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**COURSE SUBSTITUTIONS**

- Effective fall 2013 (201420) MKT 5240 will no longer be offered. PIM 5010 will replace MKT 5240. As PIM 5010 is only offered once a year if a student's catalog term requires MKT 5240 please consult with the Program Manager of the program to discuss options for the student.

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**UNIQUE PROGRAM INFORMATION**

- Program courses have a one-time start during the academic year, which begins in the fall term.
- Effective 201420 students may begin the certificate with LED 5630 which is offered every term.
  - To avoid a delay with the progression of the Sales Management certificate classes, students will need to be aware that the Sales Management certificate classes are prerequisites for one another. Students should not interrupt the following course sequence; MKT 5210, MKT 5220, PIM 5010, and MKT 5230 by taking LED 5630.

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**SPORT REVENUE GENERATION**


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**DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS**

Course	Modality	Term
MKT 5210	Evening Main Campus	Fall
	Online	Fall
SPT 5100	Evening Main Campus	Winter
SPT 5200	Evening Main Campus	Fall
SPT 5300	Evening Main Campus	Spring
SPT 5400	Evening Main Campus	Winter

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**COURSE SUBSTITUTIONS**

Not applicable

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**UNIQUE PROGRAM INFORMATION**

- **Sport Revenue Generation certificate is not a financial aid eligible program.**
- Concentration courses are offered once per year excluding summer term. Students who miss or fail a course will need to wait for the class to become available again.
- Concentration courses are not offered in a lock step format.

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**SUPPLY CHAIN MANAGEMENT**


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**SEQUENCE OF COURSE OFFERINGS**

Course	Modality	Term
SCM 5830	Weekend Main Campus	Winter
LOG 5010	Weekend Main Campus	Spring
SCM 5850	Weekend Main Campus	Summer
SCM 5840	Weekend Main Campus	Fall
SCM 5870	Weekend Main Campus	Winter

**Main campus availability for certificate classes will be offered in the weekend format until Fall 201420. Effective Winter 201430 availability will change to weeknight/evening format at the main campus as opposed to weekend format offerings. Online sections will also be made available starting winter 201430.**

- Certificate program courses have a onetime start during the academic year, which begins in the winter term.

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**COURSE SUBSTITUTIONS**

- Effective Fall 201320 SCM 5860 is now replaced by SCM 5870 for all existing curriculums; SCM 5860 was never made available

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**UNIQUE PROGRAM INFORMATION**

- Effective Fall 201320 Supply Chain Management Certificate is a financial aid eligible program.

- Program courses have a onetime start during the academic year, which begins in the winter term.

## JOINT DEGREE PROGRAMS

**Joint Degree program information is currently pending review by Dr. O'Leary. Please submit all inquiries regardless of time frame to Dr. O'Leary to review the student's request to be considered a joint degree student.**