

HUIZENGA SCHOOL OF BUSINESS PROGRAM TIP SHEETS



Revised
10.17.14

MASTER OF ACCOUNTING

DELIVERY MODALITIES

Online:

- Foundation courses are only offered online, with the exception of ACTP 5001 (offered main campus and online).
- Core and elective classes are all offered online.
- Online classes have 5 mandatory chat sessions
 - *Students should be directed to the Graduate Module in HSPortal for chat dates and times. This is very important so that students do not register for conflicting courses.*
- Online courses are offered in Blackboard for a duration of 10 weeks

Weekend Main Campus:

- Core and elective classes are all offered on the main campus, weekend format only.
- Courses meet Fridays and Saturdays in an early or late time slot every other weekend for a total of five weekends during sequence I
- ACTP 5001 can be taken at the main campus all other foundation courses must be taken online.

Weeknight Main Campus:

- Some classes have begun to be offered during the weeknight format which is scheduled from 6-9pm. Classes meet for 10 weeks one night a week.

FOUNDATION COURSE EQUIVALENCIES

Graduate Level	NSU Undergraduate Level
ACTP 5001	ACT 2200
ACTP 5004	ACT 3030
ACTP 5006	ACT 3050
ACTP 5007	ACT3060
ACTP 5008	ACT 3070
ACTP 5009	ACT 4010
ACTP 5010	ACT 4210

- Students wishing to register for undergraduate courses at NSU will require an undergraduate non-degree seeking learner record in order to register for courses. This record will be applied to Banner by the Academic Advisor. Undergraduate application and registration deadline date apply.
- Undergraduate classes run for a duration of 16 weeks

- Please refer to:
 - Application Deadlines per term
<http://www.nova.edu/admissions/application-deadlines.html>
 - Registration Deadlines per term
<http://www.fcas.nova.edu/services/calendars/index.cfm>

SEQUENCE OF COURSE OFFERINGS

- Online MACC courses are offered every other term; Fall & Spring or Winter & Summer
- All other MACC courses are offered online twice in an 18 month period (about every 3 terms)
- Weekend Main Campus MACC classes are offered twice in an 18 month period (about every 3 terms)

CURRICULA INFORMATION

- 21 credits of foundation courses may be needed (depending on transcript evaluation)
- Effective 201520 ACTP 5711, a zero credit workshop will be required regardless of program format. Students whom begin in the 201520 or later who do not pass this course will be dropped from their online and ground classes.
 - Students with a catalog of 201510 or prior are required to complete ACTP 5711 with their first online class. Students completing ground courses only are not required to take ACTP 5711 but are encouraged to do so as their ground classes will utilize Black board. Students who began the program 201510 or prior who do not pass ACTP 5711 will be dropped from the online classes. These students will be permitted to remain in their ground classes.
- ACTP 5712 may or may not be needed (depending on the transcript evaluation). If evaluation shows that the equivalent of ACTP 5001 has been taken in the past five years the student has the option to test out of ACTP 5712 and must contact the program office to do so. If the equivalent of ACTP 5001 was taken more than five years ago there is no option to test out of ACTP 5712.
- See CPA checklist on the HS Portal for list for those students who indicate that they would like to seek CPA licensure in the state of Florida

- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- A transcript evaluation is completed by the program office regarding replacements & deficiencies for curriculum and state licensing requirements. Notes are placed in Banner for each student. If a student insists on repeating a class they may do so, however the student is responsible for any deficiencies with regards to state licensing.
- Core classes, upon transcript review, may not be required to be taken, but will then be substituted with an elective course.
- Effective 201520 ACT 5741, ACT 5742, ACT 5743 and ACT 5744 will no longer be waived if a student has passed the CPA.
- ACT 5799 is no longer being offered (was only offered Fall 2011). Students replace this course requirement with a 3 credit elective course, if it is needed in their curriculum.
- Effective Spring 2012 (201240) MGT 5781 and MGT 5782 received a new prefix and the courses are now ACT 5781 and ACT 5782.
- Effective Fall 201520 ACT 5740 will become a prerequisite for ACT 5741. These courses must be taken together. Students on catalogs 201510 and prior will be exempt from the prerequisite requirement of ACT 5740 and advisors will enter overrides into SFASRPO to facilitate registration into ACT 5741 if all other requirements have been satisfied.

UNIQUE PROGRAM INFORMATION

- ALL foundation courses must be taken prior to any student taking an ACT core or an ACT elective course. The only exceptions are: TXX 5761, TXX 5762, ACT

5781, ACT 5782, ACT 5733 (when ACTP 5001, ACTP 5004 and ACT 5006 have been successfully completed) and ACT 5756 (when ACTP 5009 has been successfully completed). Once ACTP 5004, ACTP 5007 and ACTP 5010 have been completed students may also register for ACT 5721, ACT 5731 and ACT 5735.

- Effective 201520 ACT 5742 and ACT 5744 will become 3 credit classes. Advisors will need to refer to the curriculum transition plan provided by the program office to determine if the student will need to register for the 2 or credit version of the class. The plan can be found by going to SBEAdvisors → Data Cleanup and Maintenance → MACC Program ACT 5742 & ACT 5744 Migration. 201540 will be the last term in which these courses are offered in the 2 credit increment.
 - Core classes ACT 5742 and ACT 5744 are 2 credit hour classes. They are not Financial Aid eligible, unless taken with another class
- Effective 201520 ACTP 5711 is a prerequisite for all courses regardless of format. Students who do not successfully complete ACTP 5711 are dropped by the academic advisor from all classes with an “XD” code (100%) as the term has already started, except ACTP 5001 (ACTP 5001 is technically an MBA course and doesn’t have ACTP 5711 as a pre-requisite). Students 201510 and prior registering for an on campus course may be waived from ACTP 5711. Academic advisor will request attendance verification for the online classes and DD the student if no educational activity has taken place in the class.
- CPA checklist is located under the Graduate program module in the HSPortal.
- CPA requirements are located under the Graduate program module in the HSPortal.
- Due to curricular changes in the MACC program, the intermediate accounting course expanded the class content from two courses (ACTP 5006 and ACTP 5007) to three classes (ACTP 5006, ACTP 5007, and ACTP 5008). If you encounter a student who has received a prerequisite error for courses, submit the student name and NSU ID to the program office manager who will evaluate the student record to determine if the student meets the criteria to complete the next level class.
- Effective 201410 students in the MACC program are not permitted to earn more than two grade below a B. Grades earned 201340 and prior which are below a B will not be factored into the 2 B rule for MACC students.

MASTER OF BUSINESS ADMINISTRATION

COMMON PROGRAM CRITERIA

DELIVERY MODALITIES

- Foundation courses are offered in a ten week period at the main campus in the weeknight format or online
- Core courses are available at all campus locations in a weekend format or online for duration of 10 weeks.
 - Advisors should refer to student's catalog term for applicable core classes.
 - Palm Beach, Orlando, Tampa, Jacksonville, focus on offering MBA core classes (i.e., ISM 5085, MGT 5015, MGT 5020, QNT 5040, ECN 5050, ACT 5060, MKT 5070, FIN 5080, and OPS 5095)

FOUNDATION COURSES

- All MBA degrees require the following 5 foundation courses: ACTP 5001, ECNP 5003 (microeconomics), MKTP 5005, FINP 5008 and QNTP 5002.
 - MBA HRM students must also complete HRMP 5200.
- All foundation courses do not need to be completed before graduate level work begins however the specific foundation class must be taken prior to the required class
- Concentration courses should be taken first to avoid any delays in program completion

DAY FORMAT

- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Day format 9 credits is considered full time for financial aid eligibility
- Students in the day format cannot take a class in the weekend or online formats

with the exception of concentration classes

- Students typically track through the entire program with the same cohort (identified by the section code students' classes are scheduled under each term)
- Concentration courses should be taken first so as not to delay program completion
- Students will complete a 1-credit workshop ISM 5103 and 3 0-credit workshops: MGT 5110, MGT 5111 & MGT 5112
- Students may elect to go part time in this format; if so student should try to follow the grouping of classes to avoid future scheduling conflicts

WEEKEND/ONLINE/WEEKNIGHT

- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend 6 credits if considered full time for financial aid eligibility
- Students in the Weekend/Online & Weeknight formats **cannot** take courses in the day format (tuition will not be assessed to a student account if the student is coded in one of these formats and registers for a day class)

COURSE SUBSTITUTIONS

- Effective fall 2014 (201520) ISM 5014 has been renumbered to ISM 5085. Students who have ISM 5014 as part of the CAPP report will not require an ICAF to be completed to update the CAPP report. Due to an equivalency built in Banner the class will be reflected as met when the student has registered for ISM 5085.
- Students who have taken MMIS 620 through the Graduate School of Computer and Information Sciences with NSU but have not had the class applied to a degree may have the class substitute the requirement for ISM 5085/ISM 5014.

UNIQUE PROGRAM INFORMATION

Effective 201320 the Lead Professor (LP) model was discontinued. Classes that were offered in the LP model were MGT 5015, MGT 5020, ECN 5050, ACT 5060, MKT 5070, FIN 5080, and OPS 5095

ADVANCED CONFLICT RESOLUTION

Effective fall 2012 (201320) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
CARM 5000	Unknown	Every Term
CARM 5040	Online & Main Campus	Every Term
CARM 6000	Online & Main Campus	Summer
CARM 6639	Unknown	Unknown
CARM 6644	Unknown	Unknown
CARM 6657	Unknown	Unknown
CARM 6660	Unknown	Unknown
CARM 5100	Unknown	Fall/Winter
CARM 5140	Unknown	Winter
CARM 6140	Online in Fall; Main Campus in Summer	Fall/Summer

- Concentration courses should be taken first to avoid any delays in program completion
- School of Humanities & Social Sciences (SHSS) catalog <http://shss.nova.edu/downloads/index.htm> list prerequisites for concentration courses
- Advisors should follow up with Program Office when dealing with students who have not completed CARM 5000.

- Students taking online classes are required to attend two Residential Institutes (RIs) per academic year. Each RI is 5 days. Currently the RIs are held in February and October. Please visit <http://shss.nova.edu/RI> for current information.
- Concentration classes are offered online or in a weeknight format at the main campus
 - Fall and Winter Semester courses are offered in a 15 week long format
 - Students are not permitted to register for concentration courses in the summer term (xxxx50)

COURSE SUBSTITUTIONS

- Not applicable

UNIQUE PROGRAM INFORMATION

- Registration for concentration classes will follow the SHSS program, CRNs can be found via WebSTAR
- Tuition and refund policy for concentration classes will follow the SHSS program
- Please note that the disbursement of financial aid funds will be based on the start of the HSBE academic term.
 - For the fall term if a student is taking a SHSS course which begins in August aid will not disburse until September when the HSBE Fall term officially begins.
 - As the winter term begins at the same time for SHSS and HSBE students should not encounter a delay with the disbursement of the aid.
- Concentration classes do not receive discount from HSBE. Please refer to [Non-HSBE Rate Code Process 05.08.13](#) regarding review of student account. Special Rate Code submission may be necessary if student is registered for a HSBE and SHSS course.

ADVANCED PROCESS IMPROVEMENT

Effective spring 2013 (201340) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Please note that there are no active students pursuing this program.

BUSINESS INTELLIGENCE/ANALYTICS

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
MMIS 0630	Online & Main Campus	Every Semester
MMIS 0642	Online & Main Campus	Every Semester
MMIS 0643	Online & Main Campus	Winter & Fall
MMIS 0692	Online & Main Campus	TBA
MGT 5090	Main Campus Day & Weekend	Fall & Spring
MGT 5090	Weeknight	Winter
MGT 5090	Online	Every Term

- Effective Fall 2013 (201420) new students will have the MGT 5090 requirement added to the concentration, please review academic catalog term to determine if required for the student
- Concentration courses should be taken first to avoid any delays in program completion
- Graduate School of Computer and Information Sciences (GCIS) catalog <http://www.scis.nova.edu/documents/catalog.pdf> lists prerequisites for concentration courses
- Concentration classes are offered online or in a weeknight format at the main campus
 - Fall and Winter Semester courses are offered in a 16 week long format
 - Students are not permitted to register for concentration courses in the summer term (xxxx50)

COURSE SUBSTITUTIONS

- Not applicable

UNIQUE PROGRAM INFORMATION

- Tuition and refund policy for concentration classes will follow the GSCIS program
- Please note that the disbursement of financial aid funds will be based on the start of the HSBE academic term.
 - For the fall term if a student is taking a GSCIS course which begins in August aid will not disburse until September when the HSBE Fall term officially begins.
 - As the winter term begins at the same time for GSCIS and HSBE students should not encounter a delay with the disbursement of the aid.
- Registration for concentration classes will follow the GSCIS program, CRNs can be found via GSCIS website <http://www.scis.nova.edu>
- Effective 201320 new students are only eligible to receive alumni and military discounts toward the concentration courses. Corporate discounts will only apply towards HSBE core classes.
- Students who started the MBA BIA program 201310 and prior are eligible for all HSBE awards and a 10% award towards concentration classes.
- Advisors will submit a special rate code request to the Student Account Manager for those students needing to have an award applied to the account for the fall and winter terms. The Student Account Manager will work with the GSCIS representative to have the award applied to the account.

ENTREPRENEURSHIP

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

- Effective Spring 2014 (201440) all concentration classes will only be offered in the weeknight format.

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
MGT 5940	Weeknight Main Campus	Winter
MKT 5585	Weeknight Main Campus	Winter
	Online	Winter

ENT 5960	Weeknight Main Campus	Fall & Spring
FIN 5970	Weeknight Main Campus	Winter
ENT 5990	Weeknight Main Campus	Winter
ENT 5981	Weeknight Main Campus	Fall & Spring

- Concentration courses are offered only during the weeknight format at the main campus
- Concentration courses should be taken first to avoid any delays in program completion
- 4 distinctive catalog terms be taught, refer to catalog for specific curriculum requirements: 2009-2010 & prior — 2010-2011 — 2011-2012 — 2012-2015

COURSE SUBSTITUTIONS

- ENT students who have completed ENT 5980, but are returning under a curriculum that requires ENT 5981, will not be required to complete ENT 5981. Advisors will complete an ICAF to substitute ENT 5981 with ENT 5980 and reduce the total credits of the program by 1 credit.
- Effective Fall 2014 (201520) MKT 5585 replaces MKT 5955
 - Effective Fall 2012 (201320) MKT 5955 replaces MKT 5017
 - Effective Fall 2010 (201120) MKT 5017 replaces MKT 5950
- Effective Fall 2013 (201420) INB 5807 now replaces MGT 5102.
- Effective Winter 2013 FIN 5970 returned to the curriculum and replaces FIN 5080E
 - Effective Fall 2012 (201320) FIN 5080E replaces FIN 5970
- Effective Winter 2013 MGT 5940 returned to the curriculum and replaces MGT 5015E
 - Effective Fall 2012 (201320) MGT 5015E replaces MGT 5940

UNIQUE PROGRAM INFORMATION

- ENT 5981 is financial aid eligible

FINANCE

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
FIN 5530	Weeknight Main Campus	Winter
	Online	Fall, Winter & Spring
FIN 5560	Weeknight Main Campus	Fall, & Spring
	Online	Fall & Winter
FIN 5620	Weeknight Main Campus	Fall & Spring
	Online	Winter & Spring
FIN 5535	Weeknight Main Campus	Winter
	Online	Fall & Spring
FIN 5502	Weeknight Main Campus	Fall & Spring
	Online	Winter & Spring

- Concentration courses should be taken first to avoid any delays in program completion once prerequisites have been completed
- Concentration courses are offered online and evenings at the main campus.

COURSE SUBSTITUTIONS

- Effective Fall 2013 (201420) students with a catalog of 201110 and prior will be required to complete FIN 5502. MGT 5102 was last offered in the 201410 term.
 - Students with catalog terms 201110 and prior have the option to take MGT 5102 or FIN 5502.
 - The reverse FIN 5502 cannot be replaced with MGT 5102 for students catalog term 201120 forward

UNIQUE PROGRAM INFORMATION

- FIN 5502 is financial aid eligible

- Students must earn a B or higher in FIN 5080 in order to move forward into concentration/certificate courses. The exception to this rule is if the student completed FIN 5080 prior to 201420 and has a program catalog term of 201410 or prior.
 - Students whom have a catalog of 201410 or prior and have not taken FIN 5080 will need a B or higher in the course to move forward with concentration/certificate classes.

GLOBAL MANAGEMENT/INTERNATIONAL BUSINESS

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Please review the student's catalog for the appropriate course requirements, as not all classes listed below are required for every student.

Course	Modality	Term
INB 5807	Weekend Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
INB 5821	Weekend Main Campus	Winter
	Online	Fall & Spring
INB 5822	Weekend Main Campus	Fall & Spring
	Online	Winter
MKT 5833	Weekend Main Campus	Fall & Winter
	Online	Winter & Spring
INB 5849	Weekend Main Campus	Fall & Spring
	Online	Winter & Summer
MGT 5090	Day Main Campus	Fall & Spring
	Weekend Main Campus	Fall & Spring
	Weeknight Main Campus	Winter
	Online	Every Term

Kendall

Fall & Spring

COURSE SUBSTITUTIONS

- Effective Fall 2013 (201420) MGT 5090 replaces INB 5849
 - Students will take INB 5849 instead of INB 5839 or MGT 5102 effective fall 2010 (201120)

UNIQUE PROGRAM INFORMATION

- INB 5849 is cross listed with INB 5839
- Effective fall 2014 (201520) the MBA with a concentration in Global Management has been renamed MBA with a concentration in International Business. Students with a catalog of 201510 and prior will have the concentration titled Global Management while students with a catalog 201520 forward will have the concentration titled International Business.
 - Concentration code of International Business title is currently pending. Student records will continue to display Global Management until code is provided by ESS.

HUMAN RESOURCE MANAGEMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Effective fall 2013 (201420) courses will be offered with the following rotation.

Course	Modality	Term
HRM 5260	Weekend Main Campus	Winter
	Online	Every Term
HRM 5360	Weekend Main Campus	Fall
	Online	Every Term
HRM 5365	Weekend Main Campus	TBA
	Online	Every Term

HRM 5375	Weekend Main Campus	Spring
	Online	Every Term
HRM 5302	Weeknight Main Campus	Fall
	Online	Every Term

Yearly Planner in HS Portal is pending review per the faculty chair.

COURSE SUBSTITUTIONS

- Effective spring 2014 (201440) HRMP 5200 will no longer be offered.
- Students meeting the following criteria will not complete HRM 5030
 - Student is on a catalog 201410 or prior
 - Student has taken or brought in HRMP 5200
- Effective fall 2013 (201420) students are required to complete HRM 5302; if the student has certifications in PHR/SPHR the student will take HRM 5303.
 - Students have the option to take HRM 5302 or MGT 5102 as the capstone requirement effective 201220 regardless of catalog term. The last term to use the substitution will be the summer 2013 (201410).
 - Effective winter 2015 (201530)SHRM and HRCI has new information on PHR and SPHR – communication to student will be shared first with advising team... pending confirmation and information from SHRM.
- Effective fall 2013 (201420) students are required to complete HRM 5302; if the student has certifications in PHR/SPHR the student will take HRM 5303.

UNIQUE PROGRAM INFORMATION

- Effective summer 2013 (201410) MGT 5102 Pass/Fail course, one week and is not financial aid eligible will be the last term that students in the MSHRM program may use the class as a substitution
 - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
 - HSPortal → Graduate Module → Workshops
- HRM 5302 grade earned, ten weeks and is financial aid eligible
 - HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module which is paid to the NSU bookstore

- Effective winter 2015 (201530) the materials fee is pending. A dollar amount has not been obtained at this time.
 - Effective fall 2013 (201420) the course is being restructured and will focus on integrating the information obtained in the MSHR curriculum
- HRM 5303 grade earned, ten weeks and is financial aid eligible
 - HRM 5303 will only be available to those students who have certifications in PHR/SPHR. Registration for this course will be facilitated by the Academic Advisor.

INFORMATION SECURITY MANAGEMENT

Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Course	Modality	Term
MMIS 0683	Online & Main Campus	Unknown
MMIS 0684	Online & Main Campus	Unknown
MMIS 0685	Online & Main Campus	Unknown
MMIS 0686	Online & Main Campus	Unknown
MMIS 0687	Online & Main Campus	Unknown

- Concentration courses should be taken first to avoid any delays in program completion
- Graduate School of Computer and Information Sciences (GCIS) catalog <http://www.scis.nova.edu/documents/catalog.pdf> list prerequisites for concentration courses
- Concentration classes are offered online or in a weeknight format at the main campus
 - Fall and Winter Semester courses are offered in a 16 week long format
 - Students are not permitted to register for concentration courses in the summer term (xxxx50)

COURSE SUBSTITUTIONS

- Not applicable

UNIQUE PROGRAM INFORMATION

- Tuition and refund policy for concentration classes will follow the GSCIS program
- Please note that the disbursement of financial aid funds will be based on the start of the HSBE academic term.
 - For the fall term if a student is taking a GSCIS course which begins in August aid will not disburse until September when the HSBE Fall term officially begins.
 - As the winter term begins at the same time for GSCIS and HSBE students should not encounter a delay with the disbursement of the aid.
- Registration for concentration classes will follow the GSCIS program, CRNs can be found via GSCIS website <http://www.scis.nova.edu>
- Students who started the MBA ISM program 201310 and prior are eligible for all HSBE awards and a 10% award towards concentration classes.

LEADERSHIP

Effective fall 2014 (201520) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Effective fall 2013 (201420) course sequencing will be modified to the schedule below:

Course	Modality	Term
LED 5630	Weekend Main Campus	Winter
	Online	Fall & Spring
LED 5651	Weekend Main Campus	Spring
	Online	Fall & Winter
LED 5660	Weekend Main Campus	Fall
	Online	Winter

LED 5680	Online	Winter & Spring
LED 5695	Main Campus	Fall & Spring

COURSE SUBSTITUTIONS

- Not applicable

UNIQUE PROGRAM INFORMATION

LED capstone:

- Offered in the Fall and Spring term; 5 day workshop
- Effective fall 2013 (201420) Good academic standing is required to participate in LED 5695
- Capstone not eligible for financial aid, but students can take another class with LED 5695
- Effective Fall 2013 (201420) LED 5695 will be changed from a Pass/Fail course to a class with a letter grade that will count into the GPA.
- Student should bring journal and 360 degree evaluation from LED 5660 when attending LED 5695
- Any student who misplaced the journal or the 360 degree evaluation should contact the professor who taught LED 5660 via email for assistance in retrieving information about the assignments
- Course materials are distributed at the Capstone. There are no “Packets” with this course. Students should refer to the course syllabus for required materials. Pending changes to this process are being discussed for the fall term forward capstones.

LOGISTICS

Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Please note that there are no active students pursuing this program.

MANAGEMENT


DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
MGT 5012	Weekend Main Campus	Winter
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	TBA
MKT 5017	Day Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Spring
HRM 5030	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Winter
MGT 5090	Day Main Campus	Fall & Spring
	Weekend Main Campus	Fall & Spring
	Weeknight Main Campus	Winter
	Online	Every Term
	Kendall	Fall & Spring
INB 5807	Weekend Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Fall
MGT 5108	Contingent Upon Internship	Every Term

Corporate Clusters

Regional campuses offer the program in a locked-step format, teaching two courses every term with the expectation that students who fall out of synch with their cluster will need to catch up via online courses or course at other HSBE locations.

 Assuming a Winter start

Kendall

This regional campus does not offer every concentration course every term, but instead they are offered once a year.

COURSE SUBSTITUTIONS

- Day students may complete MGT 5108 or MGT 5104 as their capstone requirement through summer 2013 (201410).
- Effective fall 2013 (201420) MGT 5104 will no longer be offered. Day students can elect to pursue MGT 5108 (4 credit internship) or INB 5807 (3 credit course).
 - An ICAF will need to be completed to update the CAPP report for students wishing to complete INB 5807 to reduce the degree requirements by 1 credit.

UNIQUE PROGRAM INFORMATION

- Used to be the Master of Business Administration (MBA) program
- Some students may be coded without a concentration
- Summer 2013 (201410) will be the last term that MGT 5102 is offered. The course is not financial aid eligible
 - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
 - HSPortal → Graduate Module → Workshops
- Summer 2013 (201410) will be the last term that MGT 5104 is offered. The course is not financial aid eligible if taken on its own. Day students are permitted to register for this course with the last courses
 - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
 - HSPortal → Graduate Module → Workshops
- MGT 5108 requires 18 graduate level credits for consideration

MARKETING

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
Students will choose 4 courses from the 7 options below		
MKT 5017	Day Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Spring
MKT 5210	Weeknight Main Campus	Fall
	Online	Fall
MKT 5570	Weeknight Main Campus	Winter
	Online	Winter
MKT 5575	Weeknight Main Campus	Fall
	Online	Fall
MKT 5580	Weeknight Main Campus	Spring
	Online	Spring
MKT 5585	Weeknight Main Campus	Winter
	Online	Winter
MKT5833	Weekend Main Campus	Winter & Spring
	Online	Fall
Students are required to complete at the end of the concentration		
MKT 5590	Weeknight Main Campus	Spring
MKT 5590	Online	Fall & Spring

COURSE SUBSTITUTIONS

- For continuing Sales students enrolled prior to 201320 please consult with program office.

UNIQUE PROGRAM INFORMATION

As Academic Advisors meet with the MBA Marketing concentration students they can enter “BMKC” into SOATEST once one of the following criteria has been met:

- Completion of 15 graduate credits in the MKT discipline or
- Completion of 12 graduate credits in the MKT discipline AND is registered for the remaining 3 credits. Normally, this would be an instance where a student is registered for one of the 4 out of 7 concentration courses CONCURRENTLY with MKT 5590.

At the completion of the MBA Marketing concentration, students will have a total of 18 credits in the graduate MKT discipline.

PROCESS IMPROVEMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Effective Fall 2013 (201420) students starting the program will follow the track below:

Course	Modality	Term
PIM 5005	Online & Weeknight Main Campus	Fall
SCM 5830	Online & Weeknight Main Campus	Winter
PIM 5010	Online & Weeknight Main Campus	Fall & Spring
PIM 5020	Online & Weeknight Main Campus	TBA
Select one of the following:		
INB 5821	Weekend Main Campus	Winter

	Online	Spring & Fall
LED 5630	Weekend Main Campus	Winter
	Online	Fall/Spring
MKT 5017	Day Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Spring

COURSE SUBSTITUTIONS

- Effective summer 2012 (201310) PIM 5005 replaced the option for student to choose either PIM 5030 or PIM 5040. PIM 5030 and PIM 5040 have never been taught.

UNIQUE PROGRAM INFORMATION

- Program was titled Process Improvement Green Belt Track in the 2011-2012 catalog. The program is now referred to as simply Process Improvement.
- Concentration program courses have a one-time start during the academic year, which begins in the fall term.

SALES

Effective fall 2012 (201320) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Sales students were provided with the option to move into the Marketing and Sales Management programs with the consideration given for courses taken or they may elect to select another program of choice without course substitutions. Please note that there are no active students pursuing this program.

SALES MANAGEMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
MKT 5210	Weeknight Main Campus & Online	Fall
MKT 5220	Weeknight Main Campus & Online	Winter
PIM 5010	Weeknight Main Campus & Online	Fall & Spring
MKT 5230	Weeknight Main Campus & Online	TBA
LED 5630	Weekend Main Campus	Winter
LED 5630	Online	Fall & Spring

- Concentration courses should be taken first to avoid any delays in program completion
- Review of the student's catalog term should be completed as not all classes listed above are part of every catalog year.

COURSE SUBSTITUTIONS

- Effective fall 2013 (201420) MKT 5240 will no longer be offered. PIM 5010 will replace MKT 5240.

UNIQUE PROGRAM INFORMATION

- Effective 201320 concentration courses will be offered once per year on a fall start
- Effective 201420 students may begin the concentration with LED 5630 which is offered every term.
 - To avoid a delay with the progression of the Sales Management concentration courses students will need to be aware that the Sales

Management concentration courses are prerequisites for one another. Students should not interrupt the following course sequence; MKT 5210, MKT 5220, PIM 5010, and MKT 5230 by taking LED 5630.

SPORT REVENUE GENERATION

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
MKT 5210	Weeknight Main Campus	Fall
	Online	Fall
SPT 5100	Weeknight Main Campus	Winter
SPT 5200	Weeknight Main Campus	Fall
SPT 5300	Weeknight Main Campus	Spring
SPT 5400	Weeknight Main Campus	Winter

COURSE SUBSTITUTIONS

- Not applicable

UNIQUE PROGRAM INFORMATION

- Concentration courses are offered once per year excluding summer term. Students who miss or fail a course will need to wait for the class to become available again.
- Concentration courses are not offered in a lock step format.

SUPPLY CHAIN MANAGEMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
SCM 5830	Online & Weeknight Main Campus	Winter
LOG 5010	Online & Weeknight Main Campus	Spring
SCM 5850	Online & Weeknight Main Campus	TBA
PIM 5010	Online & Weeknight Main Campus	Fall & Spring
SCM 5870	Online & Weeknight Main Campus	Winter

COURSE SUBSTITUTIONS

- Effective Fall 201520 SCM 5840 is now replaced by PIM 5010 for all existing curriculums. Advisors will need to complete an ICAF once the student has completed registration for PIM 5010 so that SCM 5840 will show as satisfied on the student's curriculum.
- Effective Fall 201320 SCM 5860 is now replaced by SCM 5870 for all existing curriculums; SCM 5860 was never made available

UNIQUE PROGRAM INFORMATION

- Concentration program courses have a one-time start during the academic year, which begins in the winter term.

MASTER OF INTERNATIONAL BUSINESS

DELIVERY MODALITIES

Online: Courses are all offered online via Blackboard in ten week duration

Weekend: Courses are all offered during the weekend format at the main campus only during sequence I

SEQUENCE OF COURSE OFFERINGS

- INB 5849 is cross listed as INB 5839. They are both offered during the same term and modality.
- Effective fall 2013 (201420) INB 5848 (international business experience option for the program) will only be offered in the fall and spring terms.
 - Students will be able to complete INB 5848 after completing 18 credits in the program, students will be able to self-register for the course
- Effective fall 2014 (201520) INB 5846 (international business experience option for the program) will only be offered in the spring term.
 - Students will be able to complete INB 5846 after completing 18 credits in the program students will be able to register for the course
 - INB 5845 will need to be completed in the winter term preceding the course
 - Students with a catalog term of 201410 or prior were required to complete 12 credits of MIBA class work prior to enrollment into INB 5845 and INB 5846. Advisors may override students into INB 5845 only if the student is on a 201410 or prior catalog.
- The program yearly planner is pending review by the Program Office.

CURRICULA INFORMATION

- 5 foundation courses required for program; ACTP 5001, ECNP 5003 (microeconomics or macroeconomics) , MKTP 5005, FINP 5008 and QNTP 5002
- All foundation courses do not need to be completed before graduate level work begins however the specific foundation class must be taken prior to the required class
- INB 5848 international business experience materials and syllabus are listed in the HS Portal → Graduate modules. No materials are mailed – everything is now available electronically, as with other capstones.
 - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
 - HSPortal → Graduate Module → Workshops
 - International business experience is not financial aid eligible
- Effective summer 2013 (201410) INB 5845 becomes a graded course and is no longer a pass/fail class.
- Students prior to 2010/2011 catalog have the option to complete INB 5819 a for credit internship for the program to replace INB 5830/ SCM 5831/ SCM 5830 taken in the 201240

- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- QNT 5040 replaced HRM 5824 effective 201120
- INB 5807 replaced ECN 5806 effective 201120
- Effective fall 2013 (201420) INB 5804 0-credit workshop will be reintroduced back into the MIBA curriculum for new students
 - INB 5804 0-credit workshop no longer required effective 201120
- INB 5846 can be taken in place of INB 5848
 - Effective 201320 INB 5846 is now a 3 credit course and students must register for INB 5845 a 1 credit course in the prior semester
- SCM 5831 replaces INB 5830 effective 201320
- ICAFs are to be completed for students who completed SCM 5830 to replace INB 5830 taken in the 201240 term
- ICAFs are to be completed for students who completed ACT 5756 to replace ACT 5809 taken in the 201240 term

UNIQUE PROGRAM INFORMATION

- Only program that allows students to travel internationally
- Information about the trip can be found by visiting <http://www.huizenga.nova.edu/IFS>
- Students wishing to go on one of the trips will sign up via the link provided above. Dr. Clarke will correspond with students directly regarding the fees involved for the trip.

- Students will use Market Place to submit funds for the trip. Market place will become available in November for spring trips.
- Effective 201320 INB 5846 is now a 3 credit course and students must register for INB 5845 a 1 credit course in the prior semester
 - Students registering for INB 5845 do not need to add their names to the IFS wait list. Registration is based on a first come first serve basis.
 - Refund schedule for INB 5845 will follow the university drop withdrawal policy
 - Flat fee assessed for INB 5845 is \$1250
 - INB 5845 will have an assignment that will need to be completed and a grade will be awarded. This class is not Pass/Fail
 - INB 5846 is a graded course. The class is not Pass/Fail
- Summer 2012 (201310) and prior INB 5845 was a 0 credit course. Students were to sign-up on the IFS waitlist and receive a course override into INB 5845 in order to register for the workshop class. The workshop is made up of various course sessions that meet to gather information about the trip that will occur in INB 5846.
- INB 5848 is a Pass/Fail course.
- INB 5804 will be required to new students as of the 201420 term. The class is built as a prerequisite for other courses in the program. If the student has a program with a catalog term of 201410 or prior you may override INB 5804 as a prerequisite requirement.

MASTER OF SCIENCE HUMAN RESOURCE MANAGEMENT

DELIVERY MODALITIES

Online: Courses are all offered online via Blackboard

Weekend: Courses are all offered on the main campus, weekend format only. HRM courses are offered during sequence 1.

Weeknight: HRM 5302 when offered ground is available in the weeknight format, On occasion a HRM courses may be offered in the weeknight format upon faculty (CAL-Course Academic Leader) request

SEQUENCE OF COURSE OFFERINGS

- Courses taught at the main campus will be offered once per academic year.

- Courses that are not part of the HRM concentration/certificate program when offered on ground will not be offered in the online format in the same term.
- HRM 5302 will be offered every term online with a fall offering at the main campus
- The program yearly planner is pending review by the Program Office. .

CURRICULA INFORMATION

- 6 credits is considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- Effective fall 2014 (201520) ISM 5014 is ISM 5085. Students who have ISM 5014 as part of the CAPP report will not require an ICAF to be completed to update the CAPP report. Due to an equivalency built in Banner the class will be reflected as met when the student has registered for ISM 5085.
- Effective winter 2014 (201430) HRMP 5200 is no longer a requirement. Students with a catalog of 201510 and prior who have not completed HRMP 5200 will not be required to satisfy the course requirement.
- Effective fall 2013 (201420) students are required to complete HRM 5302; if the student has certifications in PHR/SPHR the student will take HRM 5303.
 - Students had the option to take HRM 5302 or MGT 5102 as the capstone requirement effective 201220 regardless of catalog term. The last term to use the substitution will be the summer 2013 (201410).
 - Effective winter 2015 (201530)SHRM and HRCI has new information on PHR and SPHR – communication to student will be shared first with advising team... pending confirmation and information from SHRM.
- Effective fall 2013 (201420) HRM 5030 will replace HRM 5381
- Effective fall 2013 (201420) MGT 5020 will replace MGT 5012
- Students who have taken MMIS 620 through the Graduate School of Computer and Information Sciences with NSU but have not had the class applied to a degree may have the class substitute the requirement for ISM 5085/ISM 5014.

UNIQUE PROGRAM INFORMATION

- HRM 5302 grade earned, ten weeks and is financial aid eligible

- HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module which is paid to the NSU bookstore
 - Effective winter 2015 (201530) the materials fee is pending. A dollar amount has not been obtained at this time.
- Effective fall 2013 (201420) the course is being restructured and will focus on integrating the information obtained in the MSHR curriculum
- HRM 5303 grade earned, ten weeks and is financial aid eligible
 - HRM 5303 will only be available to those students who have certifications in PHR/SPHR. Registration for this course will be facilitated by the Academic Advisor.

MASTER OF SCIENCE LEADERSHIP

DELIVERY MODALITIES

Online: Courses are all offered online via Blackboard

Weekend: Courses are all offered on the main campus, Fridays and Saturdays in an early or late time slot every other weekend for a total of five weekends LED courses are offered during sequence II.

SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

CURRICULA INFORMATION

- No foundation classes are required for the MS LED program
- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- Effective fall 2014 (201520) MGT 5015 has been replaced with LED 5685. LED 5685 is not scheduled to be offered until the spring 201540 term. Students on catalogs 201510 or prior will complete MGT 5015 until otherwise notified.
- Effective fall 2014 (20150) LED 5380 has undergone a course prefix change and is now MGT 5380. Students who have LED 5380 as part of the CAPP report will not require an ICAF to be completed to update the CAPP report. Due to an equivalency built in Banner the class will be reflected as met when the student has registered for MGT 5380.
- Effective Fall 2013 (201420) LED 5655 will replace LED 5670

UNIQUE PROGRAM INFORMATION

- LED capstone:
 - Offered in the Fall and Spring term; 5 day workshop
 - Effective fall 2013 (201420) Good academic standing is required to participate in LED 5695
 - Capstone not eligible for financial aid, but students can take another class with LED 5695
 - Effective Fall 2013 (201420) LED 5695 will be changed from a Pass/Fail course to a class with a letter grade that will count into the GPA.
 - Student should bring journal and 360 degree evaluation from LED 5660 when attending LED 5695
 - Any student who misplaced the journal or the 360 degree evaluation should contact the professor who taught LED 5660 via email for assistance in retrieving information about the assignments
 - Course materials are distributed at the Capstone. There are no “Packets” with this course. Students should refer to the course syllabus for required materials. Pending changes to this process are being discussed for the fall term forward capstones.
 - Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
 - HSPortal → Graduate Module → Workshops
- Program Discount
 - Effective summer 201510 the MSLED program raised tuition rates to match other HSBE program tuition cost. Students are eligible for the various HSBE awards provided.

DELIVERY MODALITIES

Custom

- All classes are held off site at Broward College, on East Las Olas Boulevard in downtown Fort Lauderdale
- Courses are primarily held every Saturday during the term.
- The course scheduling is customized and is subject to change. The goal is to not have any Friday evening classes after spring 2014, and for the program to be completely Saturday based with a small online component.

SEQUENCE OF COURSE OFFERINGS

Program is taught in a lock step pattern, students who miss or fail a course will severely delay pro-gram completion.

Students who began the program in the 201310 and prior each have specific academic plan that can be found by reviewing the students SPACMNT notes in Banner.

The program yearly planner is pending review by the Program Office.

Course	Modality *	Term
REE 5880	BC, downtown FLL	Winter 2014
REE 5878	BC, downtown FLL	Winter 2014
REE 5879	BC, downtown FLL	Winter 2014
REE 5887	BC, downtown FLL	Spring 2014
REE 5890	BC, downtown FLL	Spring 2014
REE 5882	BC, downtown FLL	Spring 2014
REE 5875	BC, downtown FLL	Spring 2014
REE 5894	BC, downtown FLL	Summer 2014
REE 5884	BC, downtown FLL	Summer 2014
REE 5897	BC, downtown FLL	Summer 2014
REE 5892	BC, downtown FLL	Summer 2014
REE 5898	BC, downtown FLL	Fall 2014
REE 5881	BC, downtown FLL	Fall 2014

REE 5896	BC, downtown FLL	Fall 2014
REE 5885	Online	Fall 2014

* Modality of class offerings is subject to change from ground to the online format.

CURRICULA INFORMATION

- 6 credits is considered full time for financial aid eligibility
- When advising students advisors should refer to the course description in the academic catalog for credits per course.
- The program is a one year program of 4 terms with a 40 hour course load completion date.
- It is highly recommended that students take all courses during the four consecutive terms, however students may take fewer courses if they wish. Courses are offered once a year. Failure to take all courses offered every term will result in delay of program completion.
- Students will be allowed to join any term: Winter, Spring, Summer, or Fall.
- All prerequisite structure has been removed from program level courses.

COURSE SUBSTITUTIONS

- REE 5890 (3 credit course) replaces REE 5876 (2 credit course)* effective fall 2010 (201120)
 - *Please review the number of credits that a student must complete to earn the degree, students should not have a decreased value in credits nor should there be an increase in the value of credits needed to earn the degree.
 - *If a student needs to retake a course in which the credit values have changed please follow up with program office as this has impacts on included excludes and academic standing.
- REE 5892 (2 credit course) replaces REE 5877 (3 credit course)* effective fall 2010 (201120)
 - *Please review the number of credits that a student must complete to earn the degree, students should not have a decreased value in credits nor should there be an increase in the value of credits needed to earn the degree.

- *If a student needs to retake a course in which the credit values have changed please follow up with program office as this has impacts on included excludes and academic standing.
- REE 5894 replaces REE 5883 effective fall 2010 (201120)
- REE 5896 replaces REE 5886 effective fall 2010 (201120)
- REE 5897 (2 credits), REE 5898 (2 credits), and REE 5899 (0 credits) replaces REE 5888 (4 credits) effective fall 2011 (201220)

UNIQUE PROGRAM INFORMATION

- Effective winter 2014 (201430) foundation courses are no longer required.
- Students must go through interview process and complete an essay for consideration into the program.
- Active students who would like to change to this major do not have to complete a new application however they must follow admission criteria (interview with committee, essay etc., please contact a recruiter to assist the student with this process). Students accepted into the program after this process will need an advisor to update the record.
- Effective fall 2014 (201520) students will no longer attend the ULI conference as part of the curricular requirements to the program.
- REE 5897 requires that students purchase a 90 day rental of the Argus Software directly from the program developer. The cost to rent the software will be disclosed to the students on the first night of class by the instructor. Students whom have questions regarding the cost should be directed to Dr. Forgey.
- Effective fall 2012 (201320) MS RED orientation is no longer provided to students.
- Questions pertaining to the MS RED program can be directed to the Program Director, Dr. Fred Forgey at 817-773-6944. This number may be provided to students.

MASTER OF PUBLIC ADMINISTRATION

COMMON PROGRAM CRITERIA

DELIVERY MODALITIES FOR CORE CLASSES & SEQUENCE OF COURSE OFFERINGS

- Online: Courses are all offered online via Blackboard
- Weekend: Courses are all offered at the main campus in the weekend format. PUB courses are offered during sequence II. Effective Spring 2015 (201540) courses will move to sequence I.
- The program yearly planner is pending review by the Program Office.

Course	Modality	Term
PUB 5450	Online	All terms
	Weekend Main Campus	Fall, Winter, & Spring
PUB 5451	Online	Spring
	Weekend Main Campus	Fall
PUB 5461	Online	Winter
	Weekend Main Campus	Fall
PUB 5465	Online	Fall & Spring
	Weekend Main Campus	Winter
PUB 5472	Online	Fall & Spring
	Weekend Main Campus	Winter
PUB 5477	Online	Winter & Spring
	Weekend Main Campus	Spring
PUB 5480	Online	Winter
	Weekend Main Campus	Fall
Faculty Will Determine Capstone Options for Students		
PUB 5402	Weeklong Main Campus	Fall
	Hybrid (class offered online with one in person weekend session Friday – Sunday)	Winter & Spring
PUB 5403	Hybrid (class offered online with one in person weekend session Friday – Sunday)	Not yet determined
PUB 5108	Independent Study	As Needed
PUB 5100	Independent Study	As Needed

CURRICULA INFORMATION

- Effective fall 2014 (201520) PUB 5450 will be the first class taken in the program. Students who started the program and who have not taken PUB 5450 must take the course in the 201520 term.
- Upon admission into the program, some students may be designed as “borderline” students. These students will be restricted to taking online PUB 5450 along with PUBP 5003 if applicable. A grade of “B” or higher is needed in PUB 5450 to remain in the program. Students who do not obtain a “B” in PUB 5450 will be dismissed from the program. Notification regarding “borderline” students will come from the program office.
- Effective summer 2014 (201510) students must now complete two workshop classes to satisfy foundation requirements. PUBP 5001 has been eliminated. Students must complete PUBP 5002 and PUBP 5003 or the class equivalencies.
 - Effective Fall 2013 (201420) students must now complete three workshop classes to satisfy foundation requirements. Foundation workshops can be taken concurrently with specified classes listed in the catalog.
- Students will begin the course work for their capstone course at least 6 weeks prior to the start of the capstone course. Student will need to access HSPortal to retrieve the course workbook which contains the listing of assignments and the syllabus to be prepared for the class.
 - HS Portal > Graduate modules – PUB 5402.
- Students will not be permitted to attend the capstone if their pre-course work is not submitted by the Friday prior to the start of the capstone.
- Information regarding accommodations and parking for students attending capstone can be found in the HSPortal.
 - HSPortal → Graduate Module → Workshops
- All MPA classes must be completed before a student is eligible to take the capstone, in the next term with the exception of Spring term as PUB 5402 is not offered in the summer term. Students must be in their final classes to take PUB 5402 during the spring term.
- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.

- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- Should a student have a course that was taken 2007 and prior please contact the program office if the class is no longer part of the current curriculum.

UNIQUE PROGRAM INFORMATION

- Effective fall 2014 (201520) any student wishing to change his or her major to the MPA program or a student wishing to change his or her concentration within the MPA program must submit documents and be approved by the MPA Faculty Committee for the program change.
 - Academic advisors will be responsible for collecting the following items and then submitting them to Associate Director of Admissions. The Associate Director of Admissions will submit the packet to the MPA Faculty Committee for a determination. CRF
 - Resume *
 - Essay *
 - Letters of Reference *
 - * Students should be directed to <http://www.huizenga.nova.edu/FutureStudents/Masters/MPA-admissions.cfm> for the criteria pertaining to these documents
- Effective fall 2014 (201520) all new MPA students will have a hold placed on the account by admissions for a new student advising appointment. Once the student has met with the academic advisor the hold will be removed from the account.
- The MPA capstone is offered in the Fall, Winter and Spring terms.
 - Effective winter 2015 (201530) PUB 5402 will no longer be taught in a one week format. The class will be taught over 10 weeks during the term. Program Office is conferring with the Office of Student Financial Assistance to determine if the 10 week long course will be financial aid eligible.
- POLS 1010 is offered through the Undergraduate school and is not eligible for financial aid; students can take a pre-approved government class at another school or take a CLEP test. Students may also take PUBP 5003 to meet the American Government requirement, this course is not financial aid eligible.
 - Students are not permitted to use work history to substitute this requirement.

- For those students who would like a review of algebra and the order of operations before taking PUBP 5002, there are several iTunesU courses which are free to students
 - <https://itunes.apple.com/us/course/beginning-algebra/id685311693>
 - <https://itunes.apple.com/us/course/beginning-algebra/id525325304>
 - <https://itunes.apple.com/us/course/beginning-algebra/id555431785>

STATE AND LOCAL ADMINISTRATION

DELIVERY MODALITIES FOR CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
Students will select six classes from the following thirteen offerings:		
PUB 5437	Online	TBA
	Weekend Main Campus	TBA
PUB 5453	Online	TBA
	Weekend Main Campus	TBA
PUB 5454	Online	Fall
	Weekend Main Campus	TBA
PUB 5462	Online	Winter
	Weekend Main Campus	Spring
PUB 5463	Online	Spring
	Weekend Main Campus	TBA
PUB 5473	Online	Fall
	Weekend Main Campus	Winter
PUB 5481	Online	Spring
	Weekend Main Campus	Winter
PUB 5485	Online	TBA
	Weekend Main Campus	TBA
PUB 5492	Online	TBA
	Weekend Main Campus	TBA
PUB 5496	Online	TBA
	Weekend Main Campus	TBA
PUB 5498	Online	TBA
	Weekend Main Campus	TBA
PUB 5499	Online	Fall

	Weekend Main Campus	Spring
REE 5884	Weekend Main Campus	TBA

CURRICULA INFORMATION

- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- Not applicable.

UNIQUE PROGRAM INFORMATION

- Students accepted as of September 1, 2014 and prior for the 2014-2015 academic year will be defaulted to this concentration.
- Refer to rate code sheet for government employee discounts based on start term.

NON-PROFIT/NON-GOV. ORG.

DELIVERY MODALITIES FOR CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
Students will select six classes from the following ten offerings		
PUB 5497	TBA	TBA
PUB 5454	Online	Fall
PUB 5455	TBA	TBA
PUB 5457	TBA	TBA
PUB 5459	TBA	TBA
PUB 5462	Online	Winter
	Weekend Main Campus	Spring
PUB 5475	TBA	TBA
PUB 5476	TBA	TBA
PUB 5481	Online	Spring
	Weekend Main Campus	Winter
PUB 5499	Online	Fall

Weekend Main Campus

Spring

CURRICULA INFORMATION

- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- Not applicable.

UNIQUE PROGRAM INFORMATION

- Refer to rate code sheet for government employee discounts based on start term.

CRIMINAL JUSTICE

DELIVERY MODALITIES FOR CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
CJI 0510	Online	Fall & Winter
CJI 0520	Online	Fall & Winter
CJI 0530	Online	Fall & Winter
CJI 0540	Online	Fall & Winter
CJI 0550	Online	Fall & Winter
PUB 5499	Online	Fall
	Weekend Main Campus	Spring

CURRICULA INFORMATION

- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- Not applicable.

UNIQUE PROGRAM INFORMATION

- Program Discount
 - Information pertaining to the eligibility of discounts for CJI classes is pending. Students who meet the criteria for awards on HSBE classes are eligible for a discount.
- Concentration classes beginning with CJI are offered by the Institute for the Study of Human Services, Health & Justice.
 - These classes are offered to students only in the fall and winter terms.
 - Courses run a duration of 8 weeks.
- Students pursuing this program should consult with the Office of Student Financial Assistance to determine implications to aid dispersal as CJI classes have a different start date than HSBE classes.

DISASTER & EMERGENCY MANAGEMENT

DELIVERY MODALITIES FOR CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
Students are required to complete the following three classes		
DEP 5001	Online	Winter
PUB 5462	Online	Winter
	Weekend Main Campus	Spring
PUB 5463	Online	Spring
Students will select three of the five classes listed below		
DEP 5020	Online	Fall
DEP 5070	Online	Fall
DEP 5090	Online	Fall
DEP 6110	Online	Winter
DEP 6424	Online	Winter

CURRICULA INFORMATION

- Online & Weekend: 6 credits if considered full time for financial aid eligibility

COURSE SUBSTITUTIONS

- Not applicable.

UNIQUE PROGRAM INFORMATION

- Program Discount
 - Information pertaining to the eligibility of discounts for DEP classes is pending. Students who meet the criteria for awards on HSBE classes are eligible for a discount.
- Concentration classes beginning with DEP are offered by the Institute for Disaster and Emergency Preparedness, College of Osteopathic Medicine.
 - These classes are offered to students only in the fall and winter terms.
 - Courses run a duration of 16 weeks.
- Students pursuing this program should consult with the Office of Student Financial Assistance to determine implications to aid dispersal as CJI classes have a different start date than HSBE classes.

MASTER OF TAXATION

DELIVERY MODALITIES

Online:

- Core and elective classes are all offered online.
- Online classes have 5 mandatory chat sessions
 - *Students should be directed to the Graduate Module in HSPortal for chat dates and times. This is very important so that students do not register for conflicting courses.*
- Online courses are offered in Blackboard for a duration of 10 weeks

Weekend:

- Core and elective classes are all offered on the main campus, weekend format only.
- Courses meet Fridays and Saturdays in an early or late time slot every other weekend for a total of five weekends on sequence II

SEQUENCE OF COURSE OFFERINGS

- TXX 5761 & TXX 5775 are offered online every term

- All online MTAX courses are offered every other term (twice per year).
- Weekend Main Campus TXX classes are offered twice in an 18 month period (about every 3 terms)

CURRICULA INFORMATION

- Effective 201520 ACTP 5711, a zero credit workshop will be required regardless of program format. Students whom begin in the 201520 or later who do not pass this course will be dropped from their online and ground classes.
 - Students with a catalog of 201510 or prior are required to complete ACTP 5711 with their first online class. Students completing ground courses only are not required to take ACTP 5711 but are encouraged to do so as their ground classes will utilize Black board. Students who began the program 201510 or prior who do not pass ACTP 5711 will be dropped from the online classes. These students will be permitted to remain in their ground classes.
- Online & Weekend: 6 credits if considered full time for financial aid eligibility
- Students can pursue a non-credit internship for personal/professional enrichment purposes.
- In order to pursue an internship, student must have completed 18 credit hours and be in good academic standing
- Full details about the internship can be viewed in HS Portal via the link in the My Classes module.

COURSE SUBSTITUTIONS

- A transcript evaluation is completed by the program office regarding replacements & deficiencies for curriculum. Notes are placed in Banner for each student. If a student insists on repeating a class they may do so, however the student will no longer have the option to select elective courses for the program.
- Core classes, upon transcript review, may not be required to be taken, but will then be substituted with an elective course.
- Effective 201520 TXX 5762 is no longer offered to MTAX students. Students with a catalog of 201510 and prior who have not completed TXX 5762 must replace the class with TXX 5775.

UNIQUE PROGRAM INFORMATION

- All transcripts are evaluated by the Office of Program Management for MTAX to determine the courses that a student will need to complete for the program. Notations will be added to SPACMNT by the program manager.
- Students who do not successfully complete ACTP 5711 are dropped by the academic advisor from all online classes with an “XD” code (100%) as the term has already started, except ACTP 5001 (ACTP 5001 is technically an MBA course and doesn’t have ACTP 5711 as a pre-requisite). Academic advisor will request attendance verification for the online classes and DD the student if not educational activity has taken place in the class.
- Effective 201410 students in the MTAX program are not permitted to earn more than two grades below a B. Grades earned 201340 and prior which are below a B will not be factored into the 2 B rule for MACC students.

CERTIFICATE PROGRAMS

Effective 201430 students must complete 12 new credits to earn a certificate if they have already completed a degree or certificate with us. Since all certs except for one are total 15 credits, it means only one 3 credit course can be counted twice. If by using required or elective courses in the cert, a student cannot find 12 new credits, they are not permitted to pursue that certificate.

ADVANCED CONFLICT RESOLUTION

Students wishing to pursue the certificate in Advanced Conflict Resolution should consult with the School of Humanities and Social Sciences (SHSS). Huizenga School discounts are not available for students pursuing this certificate.

BUSINESS INTELLIGENCE/ANALYTICS

Students wishing to pursue the certificate in Business Intelligence/Analytics should consult with the Graduate School of Computer and Information Sciences (GSCIS). Huizenga School discounts are not available for students pursuing this certificate.

ENTREPRENEURSHIP

DELIVERY MODALITIES

- Effective Spring 2014 (201440) all certificate classes will only be offered in the weeknight format.

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
MGT 5940	Weeknight Main Campus	Winter
MKT 5585	Weeknight Main Campus	Winter
	Online	Winter
ENT 5960	Weeknight Main Campus	Fall & Spring
FIN 5970	Weeknight Main Campus	Winter
ENT 5990	Weeknight Main Campus	Winter
ENT 5981	Weeknight Main Campus	Fall & Spring

- Certificate courses are offered only during sequence II in the weekend format at the main campus
- Certificate courses should be taken first to avoid any delays in program completion
- 4 distinctive catalog terms be taught, refer to catalog for specific curriculum requirements: 2009-2010 & prior — 2010-2011 — 2011-2012 — 2012-2015

COURSE SUBSTITUTIONS

- ENT students who have completed ENT 5980, but are returning under a curriculum that requires ENT 5981, will not be required to complete ENT 5981. Advisors will complete an ICAF to substitute ENT 5981 with ENT 5980 and reduce the total credits of the program by 1 credit.
- Effective Fall 2014 (201520) MKT 5585 replaces MKT 5955

UNIQUE PROGRAM INFORMATION

- ENT 5981 is financial aid eligible

FINANCE

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
FIN 5530	Weeknight Main Campus	Winter
	Online	Fall, Winter, & Spring
FIN 5560	Weeknight Main Campus	Fall & Spring
	Online	Fall & Winter
FIN 5620	Weeknight Main Campus	Fall & Spring
	Online	Winter & Spring
FIN 5535	Weeknight Main Campus	Winter
	Online	Fall & Spring
FIN 5502	Weeknight Main Campus	Fall & Spring
	Online	Winter & Spring

- Courses are offered online and weeknights at the main campus.

COURSE SUBSTITUTIONS

- Not Applicable

UNIQUE PROGRAM INFORMATION

- FIN 5502 is financial aid eligible
- Students must earn a B or higher in FIN 5080 in order to move forward into concentration/certificate courses. The exception to this rule is if the student completed FIN 5080 prior to 201420 and has a program catalog term of 201410 or prior.
 - Students whom have a catalog of 201410 or prior and have not taken FIN 5080 will need a B or higher in the course to move forward with concentration/certificate classes.

GLOBAL MANAGEMENT/INTERNATIONAL BUSINESS

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
INB 5807	Weekend Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Fall & Winter
INB 5821	Weekend Main Campus	Winter
	Online	Spring & Fall
INB 5822	Weekend Main Campus	Fall & Spring
	Online	Winter
MKT 5833	Weekend Main Campus	Winter & Spring
	Online	Fall & Winter
INB 5849	Weekend Main Campus	Fall & Spring
	Online	Winter

COURSE SUBSTITUTIONS

Students will take INB 5849 instead of INB 5839 or MGT 5102 effective fall 2010 (201120)

UNIQUE PROGRAM INFORMATION

- INB 5849 is cross listed with INB 5839
- Effective fall 2014 (201520) the MBA with a concentration in Global Management has been renamed MBA with a concentration in International Business. Students with a catalog of 201510 and prior will have the concentration titled Global Management while students with a catalog 201520 forward will have the concentration titled International Business.
 - Concentration code of International Business title is currently pending. Student records will continue to display Global Management until code is provided by ESS.

HUMAN RESOURCE DEVELOPMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Effective Fall 2013 (201420) courses will be offered with the following rotation.

Course	Modality	Term
HRM 5240	Weekend Main Campus	Spring
	Online	Fall & Winter
HRM 5300	Weekend Main Campus	Fall
	Online	Winter & Spring
HRM 5360	Weekend Main Campus	Fall
	Online	Every Term
HRM 5385	Weekend Main Campus	TBA
	Online	Fall, Winter & Spring

COURSE SUBSTITUTIONS

- Effective Spring 2014 (201440) HRMP 5200 will no longer be offered.

UNIQUE PROGRAM INFORMATION

- Not applicable

HUMAN RESOURCE MANAGEMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Effective Fall 2013 (201420) courses will be offered with the following rotation.

Course	Modality	Term
HRM 5030	Weeknight Main Campus	Every Term
	Online	Every Term
HRM 5260	Weekend Main Campus	Winter
	Online	Every Term
HRM 5360	Weekend Main Campus	Fall
	Online	Every Term
HRM 5365	Weekend Main Campus	TBA
	Online	Every Term
HRM 5375	Weekend Main Campus	Spring
	Online	Every Term
HRM 5302	Weekend Main Campus	Fall
	Online	Every Term

- Review of the student's catalog term should be completed as not all classes listed above are part of every catalog year.

COURSE SUBSTITUTIONS

- Effective Spring 2014 (201440) HRMP 5200 will no longer be offered.
- Students meeting the following criteria will not complete HRM 5030
 - Student is on a catalog 201410 or prior
 - Student has taken or brought in HRMP 5200
- Effective fall 2013 (201420) students are required to complete HRM 5302; if the student has certifications in PHR/SPHR the student will take HRM 5303.
 - Students had the option to take HRM 5302 or MGT 5102 as the capstone requirement effective 201220 regardless of catalog term. The last term to use the substitution will be the summer 2013 (201410).
 - Effective winter 2015 (201530)SHRM and HRCI has new information on PHR and SPHR – communication to student will be shared first with advising team... pending confirmation and information from SHRM.

UNIQUE PROGRAM INFORMATION

- HRM 5302 grade earned, ten weeks and is financial aid eligible
 - HRM 5302 requires a \$630 materials and access cost to pay for the testing materials for SHRM Learning Systems Module which is paid to the NSU bookstore
 - Effective winter 2015 (201530) the materials fee is pending. A dollar amount has not been obtained at this time.
 - Effective fall 2013 (201420) the course is being restructured and will focus on integrating the information obtained in the MSHR curriculum

- HRM 5303 grade earned, ten weeks and is financial aid eligible
 - HRM 5303 will only be available to those students who have certifications in PHR/SPHR. Registration for this course will be facilitated by the Academic Advisor.

- Students who have completed HRM 5030 as part of another program with NSU will have HRMP 5200 waived. Students will not need to select a substitution to replace HRM 5030 in the curriculum.

INFORMATION SECURITY MANAGEMENT

Students wishing to pursue the certificate in Business Intelligence/Analytics should consult with the Graduate School of Computer and Information Sciences (GSCIS). Huizenga School discounts are not available for students pursuing this certificate.

LEADERSHIP

Effective Fall 2014 (201520) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Effective Fall 2013 (201420) course sequencing will be modified to the schedule below:

Course	Modality	Term
LED 5630	Weekend Main Campus	Winter
	Online	Fall & Spring

LED 5651	Weekend Main Campus Online	Spring Fall & Winter
LED 5660	Weekend Main Campus Online	Fall Winter
LED 5680	Online	Winter & Spring
LED 5695	Main Campus	Spring

COURSE SUBSTITUTIONS

- Not applicable

UNIQUE PROGRAM INFORMATION

LED capstone:

- Offered in the Fall and Spring terms; 5 day workshop
- Good academic standing is not required to participate in LED 5695
- Capstone not eligible for financial aid, but students can take another class with LED 5695
- Effective Fall 2013 (201420) LED 5695 will be changed from a Pass/Fail course to a class with a letter grade that will count into the GPA.
- Student should bring journal and 360 degree evaluation from LED 5660 when attending LED 5695
- Any student who misplaced the journal or the 360 degree evaluation should contact the professor who taught LED 5660 via email for assistance in retrieving information about the assignments
- Course materials are distributed at the Capstone. There are no “Packets” with this course. Students should refer to the course syllabus for required materials.

LOGISTICS

Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.

MANAGEMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

Please review the student's catalog for the appropriate course requirements, as not all classes listed below are required for every student.

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
ISM 5085	Weekend Main Campus	Every Term
	Online	Every Term
	Kendall	Winter
	All Other SEC Locations	Dependent upon the term in which there is a new start
MGT 5012	Weekend Main Campus	Winter
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	TBA
MKT 5017	Day Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Spring
HRM 5030	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Winter
MGT 5090	Day Main Campus	Fall & Spring
	Weekend Main Campus	Fall & Spring
	Weeknight Main Campus	Winter

	Online	Every Term
	Kendall	Fall & Spring
MGT 5102	Main Campus Week Long	Summer 201410
Effective Fall 2013 (201420) Students will need to select one of the following		
INB 5807	Weekend Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
	Kendall	Fall
INB 5821	Weekend Main Campus	Winter
	Online	Spring & Fall
LED 5630	Weekend Main Campus	Winter
	Online	Fall & Spring

COURSE SUBSTITUTIONS

- Effective fall 2014 (201520) ISM 5014 has been renumbered to ISM 5085. Students who have ISM 5014 as part of the CAPP report will not require an ICAF to be completed to update the CAPP report. Due to an equivalency built in Banner the class will be reflected as met when the student has registered for ISM 5085.
- Effective fall 2013 (201420) students who have not completed MGT 5102 will need to replace the course with one of the following: INB 5807, INB 5821 or LED 5630.

UNIQUE PROGRAM INFORMATION

- Effective summer 2013 (201410) MGT 5102 will be offered for the last time. Information regarding accommodations and parking for students attending MGT 5102 (capstone) can be found in the HSPortal.
 - HSPortal → Graduate Module → Workshops

MARKETING

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
Students will choose 4 courses from the 7 options below		
MKT 5017	Day Main Campus	Fall & Spring
	Weeknight Main Campus	Every Term
	Online	Every Term
MKT 5210	Kendall	Fall & Spring
	Weeknight Main Campus	Fall
	Online	Fall
MKT 5570	Weeknight Main Campus	Winter
	Online	Winter
MKT 5575	Weeknight Main Campus	Fall
	Online	Fall
MKT 5580	Weeknight Main Campus	Spring
	Online	Spring
MKT 5585	Weeknight Main Campus	Winter
	Online	Winter
MKT5833	Weekend Main Campus	Winter
	Online	Fall

COURSE SUBSTITUTIONS

For continuing Sales students enrolled prior to 201320 please consult with program office.

UNIQUE PROGRAM INFORMATION

- Effective Spring 2014 (201440) the marketing certificate is a financial aid eligible program.

PROCESS IMPROVEMENT

Effective Spring 2012 (201240) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program.

SALES

Effective Fall 2012 (201320) students are no longer being accepted into this program. Continuing students in other programs will not have the option to change majors into this program. Sales students have been provided with the option to move into the Marketing and Sales Management programs with the consideration given for courses taken or they may elect to select another program of choice without course substitutions.

SALES MANAGEMENT

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
MKT 5210	Weeknight Main Campus & Online	Fall
MKT 5220	Weeknight Main Campus & Online	Winter
PIM 5010	Weeknight Main Campus & Online	Fall & Spring
MKT 5230	Weeknight Main Campus & Online	TBA
LED 5630	Weekend Main Campus	Winter
LED 5630	Online	Fall & Spring

- Review of the student's catalog term should be completed as not all classes listed above are part of every catalog year.

COURSE SUBSTITUTIONS

- Effective fall 2013 (201420) MKT 5240 will no longer be offered. PIM 5010 will replace MKT 5240.

UNIQUE PROGRAM INFORMATION

- Effective 201320, the program courses have a one-time start during the academic year, which begins in the fall term.
- Effective 201420 students may begin the certificate with LED 5630 which is offered every term.
 - To avoid a delay with the progression of the Sales Management certificate classes, students will need to be aware that the Sales Management certificate classes are prerequisites for one another. Students should not interrupt the following course sequence; MKT 5210, MKT 5220, PIM 5010, and MKT 5230 by taking LED 5630.

SPORT REVENUE GENERATION

DELIVERY MODALITIES FOR CONCENTRATION CLASSES & SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
MKT 5210	Weeknight Main Campus	Fall
	Online	Fall
SPT 5100	Weeknight Main Campus	Winter
SPT 5200	Weeknight Main Campus	Fall
SPT 5300	Weeknight Main Campus	Spring
SPT 5400	Weeknight Main Campus	Winter

COURSE SUBSTITUTIONS

- Not applicable

UNIQUE PROGRAM INFORMATION

- Effective Spring 2014 (201440) the Sport Revenue Generation certificate is a financial aid eligible program.
- Concentration courses are offered once per year excluding summer term. Students who miss or fail a course will need to wait for the class to become available again.
- Concentration courses are not offered in a lock step format.

SUPPLY CHAIN MANAGEMENT

SEQUENCE OF COURSE OFFERINGS

The program yearly planner is pending review by the Program Office.

Course	Modality	Term
SCM 5830	Online & Weeknight Main Campus	Winter
LOG 5010	Online & Weeknight Main Campus	Spring
SCM 5850	Online & Weeknight Main Campus	TBA
PIM 5010	Online & Weeknight Main Campus	Fall & Spring
SCM 5870	Online & Weeknight Main Campus	Winter

COURSE SUBSTITUTIONS

- Effective Fall 201520 SCM 5840 is now replaced by PIM 5010 for all existing curriculums. Advisors will need to complete an ICAF once the student has completed registration for PIM 5010 so that SCM 5840 will show as satisfied on the student's curriculum.
- Effective Fall 201320 SCM 5860 is now replaced by SCM 5870 for all existing curriculums; SCM 5860 was never made available

UNIQUE PROGRAM INFORMATION

- Effective Fall 201320 Supply Chain Management Certificate is a financial aid eligible program.
- Program courses have a onetime start during the academic year, which begins in the winter term.

JOINT DEGREE PROGRAMS

Joint Degree program information is currently pending review by Steve Harvey. Please submit all inquiries regardless of time frame to Steve to review the student's request to be considered a joint degree student.